

Subpoena disposition records (GRS-2592)

Utah General Retention Schedule

Description

These records track the time that Highway Patrol officers are in court in response to a subpoena. Information includes officer name and badge number; citation number; charge; date, time, and location of trial; whether or not the officer was on duty at the time of the court appearance; total hours; case disposition showing verdict, reason for dismissal (if applicable), and reasons for continuance (if applicable); and officer's signature.

Retention and Disposition

Retain for 2 years, and then destroy records.

Categories

Utah Highway Patrol

Previous Schedule Number

SG-1(1228)-10