

This schedule has been discontinued. Please use GRS-1678: Publications.

School handbook (GRS-1550) (DISCONTINUED)

Utah General Retention Schedule

Description

This handbook is an annual publication describing current school information. It is used for reference purposes. It includes a brief history of the school, student association constitution, school and district calendars, listings of student officers and teachers, school policies, and a student directory.

Retention and Disposition

Retain permanently. Records may be transferred to the archives.

Appraisal

These records have historical value(s).

Categories

Education

Administrative

Effective

10/1999 – 07/2014

Previous Schedule Number

SD-19-42