

# Accident reports (GRS-317)

## Utah General Retention Schedule

### Description

These files document traffic accidents investigated by the sheriff's office. The report usually includes complete information on all cars and drivers involved in the accident, accident location, damage, accident causes, date and time, accident diagram, description, and weather conditions. The original report is sent to the State Department of Public Safety if damage exceeds \$750, or injury or death occurs (UCA 41-6a-404 (2010)), and is maintained for seven years.

### Retention and Disposition

Retain for 3 years, and then destroy records.

### Categories

County

Sheriff

### Effective

12/1991

### Previous Schedule Number

CO-16-1