

**This schedule has been discontinued. Please use GRS-1709: Open meeting minutes & supplementary materials.**

## **Board of adjustment minutes and index (GRS-656) (DISCONTINUED)**

### **Utah General Retention Schedule**

#### **Description**

These minutes document all meetings of the Board of Adjustment. The board consists of "five members and whatever alternate members that the chief executive officer, with the the consent of the legislative body, considers appropriate" (UCA? 17-27-701(2)?(1995)). The duties of the Board of Adjustment are to hear and decide on "appeals from zoning decisions applying the zoning ordinances; special exceptions to the terms of the zoning ordinance; and variances from terms of the zoning ordinance" (UCA? 17-27-703(1) (1995)). The minutes are used to document requests, discussions, and decisions of the Board.

#### **Retention and Disposition**

Retain permanently. Records may be transferred to the archives.

#### **Categories**

Planning and Zoning

#### **Effective**

03/1992 – 07/2014

#### **Previous Schedule Number**

CO-28-4