

Prisoner activity logs (GRS-350)

Utah General Retention Schedule

Description

These logs document the daily accounting of all prisoner activities. They include the prisoner's name and number, date, time, activity, and reporting deputy's name.

Retention and Disposition

Retain for 2 years, and then destroy records.

Appraisal

These records have administrative value(s).

Categories

Law Enforcement

Effective

12/1991

Previous Schedule Number

CO-16-34