

# Volunteer calendar (GRS-426)

## Utah General Retention Schedule

### Description

This calendar documents the scheduling of volunteers at the senior centers. It is a monthly calendar containing notations indicating volunteer's name and specific times scheduled to work at center.

### Retention and Disposition

Retain for 1 year, and then destroy records.

### Appraisal

These records have administrative value(s).

### Categories

Aging and Adult Services

### Effective

12/1992

### Previous Schedule Number

CO-19-26