

# **Hotels, motels, resorts, and labor camps inspection report (GRS-564)**

## **Utah General Retention Schedule**

### **Description**

This state report form documents health inspections of all hotels, motels, resorts, and labor camps. Any deficiencies discovered in the inspection must be corrected before next routine inspection or a specified period or facility could be closed until work is completed. The report form includes establishment's name, establishment type, city, county, lodging unit numbers, secondary water source, on-site sewage disposal type, owner's name and address, health district, lessee's name and address, inspection type (routine, complaint, construction inspection, request, follow-up inspection, pre-opening inspection, survey, and other), and results of inspection concerning water supply, wastewater disposal, service buildings or restroom facilities, housing, laundry facilities, swimming or wading facilities, solid waste, and specific remarks, date, and signatures of the owner or representative and sanitarian.

### **Retention and Disposition**

Retain for 3 years, and then destroy records.

### **Appraisal**

These records have administrative value(s).

### **Categories**

Health

### **Effective**

12/1992

### **Previous Schedule Number**

CO-25-42