

# Licensed/unlicensed day care facilities, group homes, and jails inspection repo (GRS-579)

## Utah General Retention Schedule

### Description

These report forms document inspections of licensed/unlicensed day care facilities, group homes, and jails. These inspections are part of the local health departments duties as specified in UCA?26A-1-114?(1)(g) (2011). These forms include facility's name and address, operator's name, facility type, indications whether inspection identified any deficiencies in facility's structure, bathrooms, safety, plumbing, outside facilities, food service, vermin control, housekeeping and general cleanliness, managers signature and telephone number, environmental health specialist's signature and date, and an indication whether inspection approved, conditionally approved, or denied the continued operation of facility. Any identified deficiencies are required to be completed within thirty days or facility could be closed for noncompliance.

### Retention and Disposition

Retain for 6 years, and then destroy records.

### Appraisal

These records have administrative, and/or legal value(s).

### Appraisal Note

These records have legal value based on the usefulness to document and protect the rights and interests of an individual or organization, to demonstrate compliance with laws and regulations, or to meet other legal needs. Specifically, Utah Code 26A-1-114(1)(g)(2011).

### Categories

Health

### Effective

12/1992

### Previous Schedule Number

CO-25-57