

# School building inspection records (GRS-598)

## Utah General Retention Schedule

### Description

These files document the inspections conducted by the local health agency to ensure that the school buildings and premises are safe for use by the students and school personnel. This is part of the local health agencies duties as set out in UCA? 26A-1-114(3) (2011). These inspection forms include school district's name, school type, school's name, enrollment statistics, number of class and work rooms, inspection date, inspector's name, inspector's remarks, and the results of the inspection of the grounds, school rooms, floors, walls, ceilings, chalkboards, heating, ventilation, lighting, seating, water supply, hand washing facilities, toilet facilities, locker facilities, shower rooms, and waste disposal.

### Retention and Disposition

Retain for 6 years, and then destroy records.

### Appraisal

These records have administrative value(s).

### Categories

Health

### Effective

12/1992

### Previous Schedule Number

CO-25-76