

School students immunization assessment annual report (GRS-599)

Utah General Retention Schedule

Description

These forms document surveys taken by schools or local health departments of children entering kindergarten and child care to determine immunization status. Copies of the forms are sent to the State Department of Health. The forms include name of facility and responsible party, number enrolled in kindergarten or day care, number of children with immunization cards or records turned in to the school, number of children with no record, number of children adequately immunized, number of exemptions (medical, religious, personal), and total number of exemptions. These records are also called Preschool immunization survey sheets.

Retention and Disposition

Retain for 2 years, and then destroy records.

Appraisal

These records have administrative value(s).

Categories

Health

Effective

12/1992

Previous Schedule Number

CO-25-77