

Community development block grant administrative records (GRS-666)

Utah General Retention Schedule

Description

These files document the administration of projects funded under the Community Development Block Grant program (CDBG). These projects include both direct grants and regrants. The records include the preliminary reports, audits, certificates, maps, and related correspondence. Under the federal guidelines, agencies are required "to maintain records in sufficient detail to demonstrate compliance with the provisions" concerning affirmative action, labor, and environmental standards (24 CFR 570.611(f) (1993)).

Retention and Disposition

Retain for 3 years, and then destroy records.

Categories

County
Planning and Zoning

Effective

11/1995

Previous Schedule Number

CO-28-14