Traffic volume counts (GRS-697)

Utah General Retention Schedule

Description
These are the records from both speed and volume counters. These devices are used to document special taffic studies and regular volume counts. The regular volume count locations are undertaken annually and are used to determine traffic patterns or shifts in patterns and to determine street maintenance. Counters are usually placed for weekly intervals. The records include location, date, time, number of vehicles per hour, and possible average speed.

Retention and Disposition
Retain for 3 years, and then destroy records.

Appraisal
These records have administrative value(s).

Categories
Public Works

Effective
06/1991

Previous Schedule Number
CO-29-30