

# Retention and Classification Report

**Agency:** Box Elder County (Utah). County Auditor (90)

Box Elder County Courthouse  
01 South Main Street  
Brigham City, UT 84302

**Records Officer:** \_\_\_\_\_

29438      Budget

**AGENCY:** Box Elder County (Utah). County Auditor

**SERIES:** 29438

3

**TITLE:** Budget

**DATES:** 2013-

**ARRANGEMENT:** none

**DESCRIPTION:**

These records are used to document the intended appropriation of funds. Information may include budget requests, proposals, and reports documenting the status of appropriations.

**RETENTION:**

Retain until administrative need ends

**DISPOSITION:**

Destroy.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Budget records, GRS-1856.

**AUTHORIZED:** 12-17-2018

**FORMAT MANAGEMENT:**

**APPRAISAL:**

These records have fiscal value(s).