

Retention and Classification Report

Agency: Board of Examiners of Barbers (108)

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Records Officer: _____

11255	*Accessioned records
01673	*Annual reports
83844	*Biennial reports

AGENCY: Department of Commerce. Division of Occupational and Professional Licensing. Committee of Examiners of Barbers

SERIES: 11255 3

TITLE: Accessioned records

DATES: 1903-1914.

ARRANGEMENT: None

TOTAL VOLUME: 1.00 cubic foot.

DESCRIPTION:

Included are the following records: (1) Official Record of Proceedings, July 1, 1914; (2) Record and Minutes, July 1, 1907; (3) Registrations, 1903; and (4) Record Book, 1903.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These records document the programs administered by the creating agency.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 09/2015.

AGENCY: Department of Commerce. Division of Occupational and Professional Licensing. Committee of Examiners of Barbers

SERIES: 1673

3

TITLE: Annual reports

DATES: 1865-1980.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The annual reports document the history and functions of the agency.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 09/2015.

AGENCY: Department of Commerce. Division of Occupational and Professional Licensing. Committee of Examiners of Barbers

SERIES: 83844

3

TITLE: Biennial reports

DATES: 1903.

ARRANGEMENT: Chronological.

DESCRIPTION:

The Barbers Board Report is a published outline of the board's activities and policies. Specifically, it includes a list of regulations and licensing procedures as well as an account of the previous year's work. It is published to serve as the official report of the board to the governor. Holdings: 1903.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These document the achievements, budget and programs of the Barbers Board.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 04/2016.