

# Retention and Classification Report

**Agency:** Conservation Commission (169)

, UT

**Records Officer:** \_\_\_\_\_

01151	*Correspondence
05835	*Map
21934	*Minutes
83975	*Reports

**AGENCY:** Conservation Commission

**SERIES:** 1151

4

**TITLE:** Correspondence

**DATES:** 1909-1911.

**ARRANGEMENT:** Chronological by day, month, and year.

**DESCRIPTION:**

Most of this series contains correspondence contending with gathering information on Utah's available resources, e.g., forest reserves, coal mines, irrigable and non irrigable land, water, natural scenery, production of minerals, climate, arid farming, and both private and public land. The information was accrued for a resource map made by the Conservation Commission. The purpose of the map was to help Utahns better understand what resources were available and how to utilize them without waste. The information was collected from national and state governmental departments, Utah counties, and private companies. The remainder of the correspondence entails the daily office chores, expenses, circulation of the resource map and duties of the commission members who were responsible for specific areas of study, e.g., agriculture, water power, irrigation, and forestry resources.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

This series describes Utah's involvement in the national conservation movement initiated by President Theodore Roosevelt.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Conservation Commission

**SERIES:** 5835

4

**TITLE:** Map

**DATES:** 1911.

**ARRANGEMENT:** Numerical by number on aperture card.

**DESCRIPTION:**

This series consists of the original map and aperture cards with filmed sections of the map. The Utah resource map was created to help Utahns know what resources were available and where they could be found in the State. The maps were hung in libraries and schools and were also available for sale to the public. The maps displayed all resources from soil to timber and all boundaries within the state.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

Maps: Retain in State Archives permanently with authority to weed.

Aperture cards: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

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**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Conservation Commission

**SERIES:** 21934

**TITLE:** Minutes

**DATES:** 1909-1911.

**ARRANGEMENT:** Chronological by date of meeting.

**DESCRIPTION:**

This series documents the decision making and events of the Conservation Commission. The minutes include information such as the names of those present at the meetings; time, date and location of meetings; lists of expenditures; appointed delegates for related conferences; and a break down of duties for the preparation of reports. Topics include approval and payment of bills, and the needed endeavors and reports for the making of a resource map.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

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**APPRAISAL:**

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**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

4

**AGENCY:** Conservation Commission

**SERIES:** 83975

4

**TITLE:** Reports

**DATES:** i 1909-1913.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

This series contains the 1909 annual report for the commission and notes for the making of it. In the report it addresses the purpose of the commission, related legislation, the commission's goals and what steps they took to reach their goals. The biennial report also contained in this series, examines the same topics as the annual report and covers the years 1911-1913. These reports were made to disclose to the public what the Conservation Commission had been doing for the year(s). The remaining report is a soil survey done by Utah Agricultural College to share their knowledge of the nature of soils in Utah. An outline of a mineral report is also contained in this series.

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**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

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