

# Retention and Classification Report

**Agency:** Constitutional Convention (1895) (170)

, UT

**Records Officer:** \_\_\_\_\_

12795	*Dockets
03212	*Records
03214	*State Constitution

**AGENCY:** Constitutional Convention (1895)

**SERIES:** 12795

4

**TITLE:** Dockets

**DATES:** s 1895.

**ARRANGEMENT:** By docket type, thereunder chronological by day of the convention.

**DESCRIPTION:**

Acting on the authority of a federal enabling law enacted in 1894, delegates formed a convention in 1895 to draw up a state constitution. These dockets track the movement of papers related to the convention.

The first two dockets log propositions and petitions.

Propositions were statements, worded appropriately for inclusion as a section in a constitutional article, introduced by one of the members of the convention. Petitions were sent by outside individuals or groups with a particular interest. The dockets note the file number, date, who introduced the matter, title, number of readings, committee referrals, and final filing.

The third docket logs similar information on the introduction, readings, and referrals of committee reports, which were copies of proposed articles in the constitution. The final docket on routine matters logs referrals and adoptions of motions pertaining to the business workings of the convention such as expenses, seating members, etc.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

This disposition is based on the importance of the activities of the constitutional convention as the foundation for state government in Utah.

**AGENCY:** Constitutional Convention (1895)

**SERIES:** 12795

**TITLE:** Dockets

(continued)

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 09/2015.

**AGENCY:** Constitutional Convention (1895)

**SERIES:** 3212

4

**TITLE:** Records

**DATES:** s 1895.

**ARRANGEMENT:** By document type, thereunder chronological by numbered days (minutes) or numerical (files and committee reports).

**DESCRIPTION:**

In July 1894, the U.S. Congress enacted a law to enable the territory of Utah to be admitted into the Union as a state. The act spelled out the calling of a convention composed of 107 delegates to meet beginning in March 1895 to draw up a state constitution. These records are the papers of that convention. They include a copy of the federal enabling act; roll call; transcripts, published and unpublished, of the proceedings; files of proposals, petitions, and other recommendations for inclusion in the state constitution; and a limited number of committee reports, minutes, and notes.

The proceedings of the 66-day convention were typed verbatim. These were then published, with the exception of rarely expunged portions. The transcripts cover the discussions and debates of the convention in detail. Procedural and administrative matters are covered. Constitutional topics follow specifications in the enabling act or topics considered important by the delegates: preamble and bill of rights; formation and responsibilities of the executive, legislative, and judicial branches; municipal and non-municipal corporations; public lands and buildings; the militia; labor and arbitration; taxation, revenue, and public debts; water rights; mining; and suggestions for future legislation or amendments. Many topics involved protracted debate, particularly female suffrage and prohibition.

Files and committee reports form the basis of the constitutional articles. They

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**AGENCY:** Constitutional Convention (1895)

**SERIES:** 3212

**TITLE:** Records

(continued)

**APPRAISAL:**

These records have historical value(s).

This series is particularly important in understanding Utah's initial organization as a state and details significant political functions to an extent not available elsewhere.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 09/2015.

**AGENCY:** Constitutional Convention (1895)

**SERIES:** 3214

3

**TITLE:** State Constitution

**DATES:** 1895.

**ARRANGEMENT:** none.

**DESCRIPTION:**

Handwritten constitution for the state of Utah.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

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**APPRAISAL:**

These records have historical, and/or legal value(s).

This series has permanent historical and legal value as the final product of the Statehood Constitutional Convention and as the primary legal foundation for government in the State of Utah.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 09/2015.