

## Retention and Classification Report

**Agency:** Inspector of Coal and Hydrocarbon Mines (210)

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**Records Officer:** \_\_\_\_\_

23010	*Administrative records
83919	*Biennial reports
01283	*Correspondence
23009	*Letter books
01284	*Record book
23008	*Reports

**AGENCY:** Inspector of Coal and Hydrocarbon Mines

**SERIES:** 23010

4

**TITLE:** Administrative records

**DATES:** 1898-1915.

**ARRANGEMENT:** Alphabetical by topic.

**DESCRIPTION:**

In addition to correspondence and reports, the mine inspector collected miscellaneous records relating to coal mining. He kept information about mine locations and facts about production. He kept advertisements and information about coal mining equipment, as well as brief notes about mining laws and regulations, including details of amendments to the State Coal Mining Laws of 1901. He kept a copy of a legal contract between a mining company and a mine operator, and a list of certified mine bosses.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

This series documents early coal mining activities in Utah.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 09/2015.

**AGENCY:** Inspector of Coal and Hydrocarbon Mines

**SERIES:** 83919

4

**TITLE:** Biennial reports

**DATES:** 1896-1916.

**ARRANGEMENT:** Chronological by year.

**DESCRIPTION:**

The coal mine inspector published an annual report in which he made an official accounting of his responsibilities. In the biennial reports, the mine inspector summarized information about coal mining in Utah. He made a general report on the state of the industry and included tables showing data on coal production, distribution, fatal and non-fatal accidents, and employment statistics including ethnic origins of miners. He included detailed reports of all fatal accidents. He devoted the greatest bulk of each report to detailed reports of mine inspections. After 1896, which he published in a single volume, he published two annual reports in each volume.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Paper: Retain in State Records Center until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

This disposition is based on the report's long term research value to the state's mining interests.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 09/2015.

**AGENCY:** Inspector of Coal and Hydrocarbon Mines

**SERIES:** 1283

4

**TITLE:** Correspondence

**DATES:** 1898-1916.

**ARRANGEMENT:** Chronological by date, thereunder alphabetical by correspondent.

**DESCRIPTION:**

The coal mine inspector maintained correspondence as it related to carrying out his responsibilities. He received letters discussing mining regulations, inspection visits, staffing and personnel issues, recommendations for employment or certification of specific individuals, mineral analysis of coal samples, and miners' personal and family problems. Correspondents included national and state government agencies, mines and companies related to coal mining, and individual miners or members of their families. The inspector recorded most responses in letter books, but he sometimes kept outgoing letters with incoming correspondence. Inspector John Pettie (1907-1916) also filed some correspondence addressed to him in the capacity of a Mormon bishop.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

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Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).

This series documents early mining activities in Utah.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Inspector of Coal and Hydrocarbon Mines

**SERIES:** 23009

4

**TITLE:** Letter books

**DATES:** 1896-1915.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

The coal mine inspector recorded most outgoing correspondence in letter books. This correspondence documents his activities, which centered on safety inspections and accident investigations. In addition to correspondence, the mine inspector used the same letter books to report mine inspections. Quarterly, he inspected all mines employing six or more full time employees. He evaluated factors relating to the mine's safety, including things like ventilation, watering, timbering, scale accuracy and man trips (procedure for entering and exiting the mine), etc. In early letter books, he calculated travel expenses and reported accidents.

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**APPRAISAL:**

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**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 09/2015.

**AGENCY:** Inspector of Coal and Hydrocarbon Mines

**SERIES:** 1284

4

**TITLE:** Record book

**DATES:** 1896-1912.

**ARRANGEMENT:** Chronological within sections.

**DESCRIPTION:**

The mine inspector recorded details relating to his activities in a bound record book. He described mines, including their exact location and sometimes historical notes. He reported which mines he had visited and also reported the details of accidents (1896 to May 1900). The inspector recorded his expenses (1896 to 1909), and accounted for the fees he collected from mine owners (1896-1912).

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**APPRAISAL:**

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This series documents early coal mining activities in Utah.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Inspector of Coal and Hydrocarbon Mines

**SERIES:** 23008

4

**TITLE:** Reports

**DATES:** 1898-1904; 1914-1916.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

The coal mine inspector kept loose copies of a few reports, which included reports to the governor on the state of coal mining in Utah, 1898 to 1903; recommendations for improvements in Utah laws regarding mine safety; and reports on his investigation of three major mine explosions. The accident investigations included the Winter Quarters mine, which had an explosion May 1, 1900, killing 199; the Daly West metal mine, which had an explosion in July 1902, with 34 casualties; and the Hanna, Wyoming mine explosion June 30, 1903, which left 169 dead. In addition to these, the inspector kept loose mine inspection reports for 1914 to 1916.

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**APPRAISAL:**

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Public

**REVIEW AND UPDATE STATUS:**

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