

## Retention and Classification Report

**Agency:** Carbon County (Utah). County Recorder (235)

Carbon County Courthouse  
120 East Main  
Price, UT 84501  
435-636-3244

**Records Officer:** \_\_\_\_\_

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| 83867 | *Auditor's tax deeds                  |
| 03704 | *Chattel mortgages                    |
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| 20370 | Grantor and grantee indexes           |
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| 20371 | Mortgagee/mortgagor indexes           |
| 83868 | Official records                      |
| 03740 | Plat map books                        |
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| 20372 | Signee/signer indexes (miscellaneous) |

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 14946

3

**TITLE:** Abstract records (tract indexes)

**DATES:** 1894-

**ARRANGEMENT:** Alphabetical by subdivision name; Numerical by section, township, and range

**DESCRIPTION:**

These records contain the history of property ownership by providing "a true chain of title to each tract or parcel and the encumbrances thereon as shown by the records of the office" by geographical location (UCA 17-21-6(6) (1990)). They contain the date and character of the instrument, book and page, entry number, and legal description.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

**AUTHORIZED:** 07-06-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently.

Digital image: Retain in Office permanently.

Computer output microfiche master: Retain in State Archives permanently.

Computer output microfiche duplicate: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 14946

**TITLE:** Abstract records (tract indexes)

(continued)

**PRIMARY DESIGNATION:**

Public UCA 17-21-19 (1990)

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 83867

4

**TITLE:** Auditor's tax deeds

**DATES:** i 1921-1925.

**ARRANGEMENT:** Numerical by book number, thereunder chronological  
**DESCRIPTION:**

When property was sold for delinquent taxes, the deed on the land would be entitled auditor's tax deeds. The tax assessment was made by teh county auditor but the deed was registered with teh county recorder. These are recorded copies of the deed at teh time of the sale of property. Information includes name of property owner at the time of assessment; legal description of property; dates of instrument and sale of property; entry number; amount of taxes, costs, interest, and penalties; date and time of recording; and signatures of county auditor and witnesses.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3704

3

**TITLE:** Chattel mortgages

**DATES:** 1892-1908.

**ARRANGEMENT:** Numerical by book and page.

**DESCRIPTION:**

These are loans which use personal property as collateral filed with the county recorder. They include the date due, lenders name and address, mortgagor's name and address, date of mortgage, amount of loan, installment payments, date of installments, contractual agreement, list of personal property held as collateral. Chattel mortgages are obsolete. In 1965, chattel mortgages were supplanted by the Uniform Commercial Code and in 1983 all mention of chattel mortgages was removed from the statutes of the county recorder. OBSOLETE RECORD

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 05-05-2021

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

The 1898 to 1925 records and indexes are kept for historical purposes as a sample of an obsolete process. Once very common chattel mortgages may now be used for both genealogical and community studies.

**PRIMARY DESIGNATION:**

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 85277

4

**TITLE:** Delinquent tax register

**DATES:** i 1898-1903.

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

This volume records the payment of delinquent taxes within the county. Each entry is record similarly to the tax assessments by dividing property into two categories, personal and real estate.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm duplicate: For records beginning in 1898 through 1903.  
Retain in State Archives permanently.

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3719

3

**TITLE:** Entry books

**DATES:** 1894-1948.

**ARRANGEMENT:** Alphanumerical.

**DESCRIPTION:**

These records reflect the payment of fees for the recording of legal instruments "entered in the order of its reception or entry" (UCA 17-21-6(1)(f) (2003)). They contain the amount of fee paid for recording, names of parties, recordation date and time, a brief description, and entry number.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

**AUTHORIZED:** 07-06-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have fiscal, and/or historical value(s).

This series documents materials recorded by the county recorder, and contains informational value regarding the functions and business transactions of the recorder's office.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 20370

3

**TITLE:** Grantor and grantee indexes

**DATES:** 1894-

**ARRANGEMENT:** Alphabetical by surname

**DESCRIPTION:**

These are alphabetical indexes where "all deeds and final judgments or decrees partitioning or affecting title as to possession of real property." The grantors' index contains the "number of the instrument, name of each grantor in alphabetical order, name of the grantee, date of instrument, time of filing, kind of instrument, consideration, the book and page and entry number in which it is recorded, and a brief description of the premises" (UCA 17-21-6(2) (1995)). The grantee's index contains the same information, but is alphabetical by each grantee (UCA 17-21-6(3) (1995)).

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**AUTHORIZED:** 07-06-2018

**FORMAT MANAGEMENT:**

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Microfilm master: Retain in State Archives permanently with authority to weed.

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**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 20370

**TITLE:** Grantor and grantee indexes

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3738

3

**TITLE:** Land receipts record book

**DATES:** 1908-1925.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3734

3

**TITLE:** Land sale records

**DATES:** 1897-1931.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 13147

4

**TITLE:** Military discharges

**DATES:** 1944-[ongoing]

**ARRANGEMENT:** Chronological in recording date order.

**DESCRIPTION:**

Utah Code states that upon presentation, the county recorder shall record honorable discharges from the military, naval, or marine service of the United States, and any orders, citations, and decorations of honor relating to a person while in the military service of the United States. County recorders' copies are considered evidence with the same effect as the original (Utah Code, 17-21-14, 2000). Military discharge records include extensive personal information, as well as military service and discharge information. Most discharges in this series relate to veterans of World War II or the Korean War. A few World War I discharges are scattered throughout the series.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: For records beginning in 1944 and continuing to the present. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1944 and continuing to the present. Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 13147

**TITLE:** Military discharges

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3715

3

**TITLE:** Mortgage indexes

**DATES:** 1943-

**ARRANGEMENT:** Alphabetical by mortgagee and mortgagor names.

**DESCRIPTION:**

These are legal instruments recorded by the county recorder concerning all "mortgages, deeds of trust, liens, and all other instruments in the nature of an encumbrance upon real estate" (UCA 17-21-6(4,5) (1995)). There are two alphabetical indexes concerning mortgagors and mortgagees. In some counties mortgage records are compiled separately, while in other counties they are part of the "Official records."

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

**AUTHORIZED:** 07-06-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

These records provide easy access to Carbon County mortgages.

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3715

**TITLE:** Mortgage indexes

(continued)

**PRIMARY DESIGNATION:**

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 20371

3

**TITLE:** Mortgagee/mortgagor indexes

**DATES:** 1894-

**ARRANGEMENT:** Alphabetical by surname

**DESCRIPTION:**

These two alphabetical indexes index recorded mortgages. They are legal instruments recorded by the county recorder concerning all "mortgages, deeds of trust, liens, and all other instruments in the nature of an encumbrance upon real estate" (UCA 17-21-6(4,5) (1995)). They include name of mortgagor, name of mortgagee, date recorded, and book and page.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**AUTHORIZED:** 07-06-2018

**FORMAT MANAGEMENT:**

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Microfilm duplicate: Retain in Office permanently.

**PRIMARY DESIGNATION:**

Public



**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 83868

4

**TITLE:** Official records

**DATES:** 1965-

**ARRANGEMENT:** Numerical by book number, thereunder chronological

**DESCRIPTION:**

The official record is a compilation of the documents registered by the county recorder. Beginning in 1965 records were registered together as well as in separate volumes. Contained in the Official Record are: Abstractor bonds, bills of sale, medical certification records, United States Military discharges, affidavits, powers of attorney, lis pendens, land agreements, redemption certificates, gas and oil leases, deeds, mortgages, mining records, water records, leases, and liens. This series also includes certificates of appointments for bishops and stake presidents in the Church of Jesus Christ of Latter-day Saints.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 07-06-2018

**FORMAT MANAGEMENT:**

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Microfiche duplicate: Retain in Office permanently.

Digital image: Retain in Office permanently.

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 83868

**TITLE:** Official records

(continued)

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3740

3

**TITLE:** Plat map books

**DATES:** 1899-

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

These are plat maps showing property ownership and property lines for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract" (UCA 17-21-21 (1995)).

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

The plat map book provides a historical snapshot of land ownership in Carbon County.

**PRIMARY DESIGNATION:**

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 3728

3

**TITLE:** Property owners index

**DATES:** 1898-1913.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Carbon County (Utah). County Recorder

**SERIES:** 20372

3

**TITLE:** Signee/signer indexes (miscellaneous)

**DATES:** 1894-

**ARRANGEMENT:** Alphabetical by name

**DESCRIPTION:**

The index contains the date of instrument, date of filing, entry number, book and page, type of instrument, from, to, and remarks.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**PRIMARY DESIGNATION:**

Public