

Retention and Classification Report

Agency: District Court (First District) (273)

43 North Main
P.O. Box 873
Brigham City, UT 84302-0873
435-734-4610

Records Officer: _____

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25011	*Case files
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AGENCY: District Court (First District)

SERIES: 13487

3

TITLE: Appearance docket books

DATES: 1859-1872.

ARRANGEMENT: Chronological.

DESCRIPTION:

These volumes note date, attorneys, names of parties, and a brief status note on the "nature and condition of action" for cases appearing in court on that date.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the historical value of docket books as documentation about individuals, legal procedure, court history and functions.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 17798

4

TITLE: Articles of incorporation record books

DATES: 1888-1890.

ARRANGEMENT: Chronological.

TOTAL VOLUME: 2.00 reels.

DESCRIPTION:

These volumes record copies of Articles of Incorporation filed with the First District Court by newly organized corporations. The record books were kept as the official copy available for public use. The articles of incorporation record the following: names of incorporators and their places of residence, length of the corporation's duration, pursuit of business agreed upon, amount of stock each shareholder receives, description of stock classes, number and kind of corporate officers, and the number of directors necessary to transact corporate business. Under current Utah law and the laws of the territorial legislature, individuals desiring to incorporate, were to file and record articles of incorporation with their respective county clerk. These agreements specified the nature and place of business, amount of stock to be issued, terms for officers, etc. The clerk in turn issued a certificate of incorporation and recorded the final articles of incorporation in these record books.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Because of the importance of incorporation information, which documents the organization and existence of companies, the county clerk is required by law [UCA sections 3 and 16] to maintain incorporation case files and record books (and likewise their corresponding indexes).

AGENCY: District Court (First District)

SERIES: 17798

TITLE: Articles of incorporation record books

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 82962

3

TITLE: Box Elder county court cases

DATES: 1889-1894; 1909.

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

This is a disorganized collection of civil cases from Box Elder County. Some are cases from the Box Elder Justice Court, while others are filed in folders from the Fourth District court in Ogden. All are territorial civil cases (except one case from 1909). The types of cases include incorporations and various water cases.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 09/1988

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This retention is based upon the historical value of the records.

This small collection of civil cases serves as a sample of Justice Court Cases. Since justice courts were not seen as courts of record, few territorial cases have survived.

AGENCY: District Court (First District)
SERIES: 82962
TITLE: Box Elder county court cases

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25011

4

TITLE: Case files

DATES: 1851-1885.

ARRANGEMENT: Chronological thereunder alphabetical.

DESCRIPTION:

An original complaint, summons, indictment or arrest warrant which initiated a legal action together with all legal papers subsequently filed in connection with the civil or criminal proceeding through disposition or dismissal of the case make up these case files. These files document the legal process and the administration of justice in the First Judicial District. Both civil and criminal cases are included throughout the time period covered by the series. The majority of these cases are civil actions. Matters from throughout the several counties assigned to the district generally were heard in Salt Lake City. Cases from Salt Lake County are most numerous but matters from outlying counties are included.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently and then microfilm.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

This disposition is based on the 1993 records retention policy of the Utah Judicial Council (in UCA, Utah Court Rules Annotated, Appendix F), which has remained unchanged since the 1980 issue of the state Records Retention Schedule (Utah State Archives and Records Service, Department of Finance 1980, page 1). The territorial case files provide documentation about individuals, legal procedure, court history and functions. The permanent disposition of the case files is based on their historical research value.

AGENCY: District Court (First District)

SERIES: 25011

TITLE: Case files

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 83895

4

TITLE: Certificates of citizenship record books

DATES: i 1890-1892.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

This volume contains copies of certificates of citizenship issued to newly naturalized United States citizens. The certificates are on preprinted forms which briefly summarize the naturalization hearing and contain blanks for the date, individual's name, previous country and kingdom, and current county of residence. Along the margin of the volume, the clerk also has written the names of the witnesses at each naturalization hearing. After statehood in 1896, district courts began keeping records in each county in the district.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 03/1989

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the record's secondary informational value to researchers. These naturalization records are important sources for both the family historian and historical scholar studying immigration and ethnic settlement in Utah.

AGENCY: District Court (First District)

SERIES: 83895

TITLE: Certificates of citizenship record books

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 11/2017.

AGENCY: District Court (First District)

SERIES: 7571

4

TITLE: Civil and criminal case blotters

DATES: 1890-1891.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

Two blotters (one labeled minute book) of C.H. McClure, Clerk. Records abbreviated notes on the cases and orders logged during a day. Includes cases from Cache, Weber, Box Elder counties. One volume covers 31 July 1890 to 25 February 1891; the other covers 26 February to 25 September 1891.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1520

3

TITLE: Criminal case administrative records

DATES: i 1881-1896.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

Historic court records that document criminal case information in the Territorial First District Court.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 85113

4

TITLE: Declarations of intention record books

DATES: i 1880-1896.

ARRANGEMENT: Chronological.

DESCRIPTION:

These volumes contain declarations of intention of individuals desiring to become U.S. citizens. The declarations have blanks for the insertion of the individual's name, his former sovereign, date, and signatures of the individual and the court clerk witnessing the statement.

These volumes may include those of individuals from any county in the district, or from outside the district as individuals could file with any court of record until 1906. After statehood in 1896, district courts began keeping records by individual county.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Paper: Retain in State Archives permanently and then microfilm.

APPRAISAL:

These records have historical value(s).

This disposition is based on the information provided to historians and genealogists.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25973

3

TITLE: Docket

DATES: 1851-1856.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

This series contains the first known docket book created by the clerk of the Territorial First District Court. Pages 7-37 of the book are comprised of daily minute book entries for both civil and criminal cases heard by the court. Information in these entries include the names of plaintiffs and defendants, complaints, and the date of actions. Among the prominent cases heard by the court is the 1852 Indian slave trading trial of Pedro Leon (case number 18). Pages 23-179 of the docket book include register of action entries for assorted cases heard by the court. These include cases that were appealed from the Salt Lake County Probate Court.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

This record should be saved based on its status as the oldest known record book kept by the Territorial First District Court.

AGENCY: District Court (First District)

SERIES: 25973

TITLE: Docket

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1526

3

TITLE: Grand jury dockets

DATES: i 1883-1886.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1525

3

TITLE: Grand jury minutes

DATES: i 1886-1893.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

These minute books record actions taken in cases turned over to a grand jury for indictment. Cases involve assault, fraud, burglary, unlawful cohabitation, polygamy, etc. Minutes give the defendant's name, date, charge, testimony presented, and whether an indictment was returned.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1527

3

TITLE: Grand jury reports

DATES: i 1895-1896.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 24807

3

TITLE: Judgment record book

DATES: 1878-1890.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

Transcribed copy of the decrees and judgments recorded for individual civil cases. The records entered follow Weber county from the 3rd District Court to the northern region of the 1st District Court. In 1892, Weber county was moved to the newly created 4th District.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

AGENCY: District Court (First District)

SERIES: 10035

4

TITLE: Minute books

DATES: 1851-1896.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series is made up of minute books which record the official acts and proceedings of court terms held in the first judicial district while sitting in county seats throughout the district. These records were created and maintained by the court clerk, who was required by state statute to keep a minute book (Compiled Laws of Utah, 1876, sections 1062 and 1065). The minutes are a daily record of documents filed and actions taken with regard to every matter brought before each session of the court, largely regarding documents submitted, appearances before the court, and orders issued. The minutes encompass both criminal and civil cases, including probate matters such as estates, guardianship, and adoption. Suits to recover money owed to plaintiffs are a predominant type of civil action. Others include naturalization, divorce, voluntary withdrawal or dissolution of corporations, and petitions for a writ of habeas corpus. Criminal matters may involve larceny, trespass, burglary, robbery, assault, battery, rape, prostitution, sodomy, gambling, narcotics, riot, perjury, or murder.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s). Disposition based on the historical value of the minute books as documentation about individuals, legal procedure, court history and functions. Minute books have legal and administrative value to the court through dismissal or satisfaction of the final judgment. Because they enforce or protect private rights and prevent or redress private wrongs, the value of the judge's decrees and final judgments to parties in any action may extend well into the future.

AGENCY: District Court (First District)

SERIES: 10035

TITLE: Minute books

(continued)

RETENTION JUSTIFICATION:

The historical, administrative, and legal value of the minutes provide documentation about individuals, legal procedure, court history and functions, and other topics useful to legal researchers and historians. The permanent retention should be retained.

PRIMARY DESIGNATION:

Public Public.

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1529

3

TITLE: Northern division civil and criminal case files

DATES: i 1878-1891.

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

An original complaint, summons, indictment or arrest warrant which initiate a legal action together with all legal papers subsequently filed in connection with the civil or criminal proceeding through disposition or dismissal of the case make up these case files. Case files document the legal process and the administration of justice in the First Judicial District. Civil cases include suits to recover money, petitions for divorce, and writs of habeas corpus. Criminal cases include both felonies and misdemeanors. Recurrent criminal offenses may include robbery, burglary, theft, forgery, malicious destruction of property, assault, murder, etc. Although the far flung First District Court was divided into two geographic divisions (northern and southern), only files from the Northern Division are included in this series. The Northern Division, which typically met at Ogden in Weber County, included Box Elder, Cache, Morgan, and Weber counties. The northern division became the newly created territorial fourth judicial district in 1892. The court was required to hold a specified number of terms within the district each calendar year. Matters from throughout the several counties which made up the Northern Division were heard in Ogden, Weber County. Cases from Weber County are most numerous but matters from outlying counties are included.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: District Court (First District)

SERIES: 1529

TITLE: Northern division civil and criminal case files

(continued)

APPRAISAL:

These records have historical, and/or legal value(s).

This disposition is based on the 1993 records retention policy of the Utah Judicial Council (in UCA, Utah Court Rules Annotated, Appendix F), which has remained unchanged since the 1980 issue of the state Records Retention Schedule (Utah State Archives and Records Service, Department of Finance 1980, page 1). The territorial case files provide documentation about individuals, legal procedure, court history and functions. The permanent disposition of the case files is based on their historical research value.

PRIMARY DESIGNATION:

Public	UCA 63G-2-301 (1) (f) provides that judicial records are public unless restricted by the rules of criminal or civil procedure.
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REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 21018

4

TITLE: Plaintiff index

DATES: 1878-1890.

ARRANGEMENT: Alphabetical by the initial letter of the surname or corporate name of the plaintiff.

DESCRIPTION:

The territorial plaintiff index records the names of plaintiffs and defendants involved in court actions and provides assigned case numbers, facilitating clerical management of and access to the civil case files. Carrying the imprint "General Index of Actions, Third Judicial District Court, Ogden, Utah Territory" on the spine, this volume began as an index to cases heard at the Weber County seat. Case numbers 1-47 were assigned. The same volume continued to be used after Weber County was transferred into the First Judicial district in 1880. A new numbering system was instituted for cases 1-2,427, starting over with case 1. Information about most cases is limited to the name of the plaintiff, the name of the defendant, and the case file number.

Civil cases span the entire period (1878-1890) while criminal cases were included in this series until June 1889, when a separate filing arrangement for criminal case files was implemented. The district court is restricted to adjudication of actions involving real property located within the judicial district, those in which the defendant resides in the judicial district, and those involving incidents occurring in the judicial district.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative need ends and then transfer to State Archives.

Microfilm master: Retain in State Archives permanently with authority to weed.

AGENCY: District Court (First District)

SERIES: 21018

TITLE: Plaintiff index

(continued)

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

This disposition is based on the 1993 records retention policy of the Utah Judicial Council (in UCA, Utah Court Rules Annotated, Appendix F), which has remained unchanged since the 1980 issue of the state Records Retention Schedule (Utah State Archives and Records Service, Department of Finance 1980, page 1). The indexes have administrative and historic value and facilitate the clerical management of and access to the civil and criminal case files. The permanent disposition of the case files is based on their historical, administrative, and legal value.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 5320

3

TITLE: Record of officials' and jurors' oaths

DATES: i 1891-1893.

ARRANGEMENT: Chronological by date of oath.

DESCRIPTION:

This series contains a book of pre-printed oaths signed by officials and jurors in compliance with the requirements of the Edmunds-Tucker Act.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has permanent historical value as documentation of the implementation by the court of the provisions of the Edmunds-Tucker Act.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25941

3

TITLE: Southern Division civil case files

DATES: 1873-1896.

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

These files document the legal process and the administration of justice in civil matters heard by the Southern Division of First District Court in Utah Territory. Case files contain petitions, orders, decrees, and other relevant important documents relating to a case.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an action may well extend beyond their immediate administrative use.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25949

3

TITLE: Southern Division civil registers of actions

DATES: 1873-1880, 1885-1896.

ARRANGEMENT: Chronological in case number order.

DESCRIPTION:

Registers of actions are listings of all actions relative to individual cases. Registers provide complete histories of each case, including the names of the plaintiff and defendant, the case number, dates for every action and hearing, and the nature of the action taken on each date. Registers of action provide reference to court minute or record books.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Territorial court records are historically important because they document the functions of the court.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25950

3

TITLE: Southern Division criminal registers of actions

DATES: 1874-1896.

ARRANGEMENT: Numerical by case number and generally chronological by filing date.

DESCRIPTION:

Registers of actions are listings of all actions relative to individual cases. Registers provide complete histories of each case, including the names of the plaintiff and defendant, the case number, dates for every action and hearing, and the nature of the action taken on each date. Registers of action provide reference to court minute or record books.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Error - Format Type is invalid.

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the legal and historical value of the District Court REGISTERS OF ACTIONS. The court clerk is required by law [UCA X, (79) (a)] to keep register of actions that functions as a chronological list of papers filed and fees paid which relate to individual actions.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25953

3

TITLE: Southern Division index to civil register of actions

DATES: 1873-1880.

ARRANGEMENT: Alphabetically by surname or title of plaintiff and defendant.

DESCRIPTION:

This book is an index to a register of actions. It includes reference to both plaintiffs and defendants.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The index has administrative and historic value and facilitates clerical management of and access to the probate case files. The permanent disposition of the case files is based on their historical, administrative, and legal value.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25952

3

TITLE: Southern Division index to plaintiffs and defendants

DATES: 1885-1896.

ARRANGEMENT: Alphabetical by surname.

DESCRIPTION:

This series contains two books indexing plaintiffs and two additional books indexing defendants. The indexes provide docket or case numbers and reference to registers of actions.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Architectural drawings: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

The index has administrative and historic value and facilitates clerical management of and access to the probate case files. The permanent disposition of the case files is based on their historical, administrative, and legal value.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 25965

3

TITLE: Southern Division minute books

DATES: 1873-1896.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

Minutes are a daily record of documents filed and actions taken with regard to every matter brought before each session of the court, largely regarding documents submitted, appearances before the court, and orders issued.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on.

AGENCY: District Court (First District)

SERIES: 31022

3

TITLE: Southern Division Sanpete County civil case files

DATES: 1887-1895

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

This series contains the documents filed in each civil case from Sanpete County heard by the court.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office for 50 years and then transfer to State Archives.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The records in this series have permanent historical value as documentation of the operation of the district court and the various matters handled by the court. The records also have genealogical value as documentation of the lives of individuals.

AGENCY: District Court (First District)

SERIES: 1521

4

TITLE: Southern division criminal case files

DATES: i 1875-1895.

ARRANGEMENT: Numerical.

DESCRIPTION:

An original indictment or arrest warrant which initiates a legal action together with all legal papers subsequently filed in connection with the criminal proceeding through disposition or dismissal of the case make up these case files. Although the far flung First District Court was divided into two geographic divisions (northern and southern), only criminal files from the Southern Division are included in this series. The Southern Division, which generally sat at Provo in Utah County, encompassed Carbon, Emery, Grand, Juab, Millard, San Juan, Sanpete, Sevier, Uintah, Utah, and Wasatch counties. Case files document the legal process and the administration of justice in the southern division of the First Judicial District. Criminal cases include both felonies and misdemeanors. Recurrent criminal offenses may include robbery, burglary, theft, riot, malicious destruction of property, extortion, distribution of unlawful substances, contempt, treason, desertion, assault, murder, etc.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the 1993 records retention policy of the Utah Judicial Council (in UCA, Utah Court Rules Annotated, Appendix F), which has remained unchanged since the 1980 issue of the state Records Retention Schedule (Utah State Archives and Records Service, Department of Finance 1980, page 1). The territorial case files provide documentation about individuals, legal procedure, court history and functions. The permanent disposition of the case files is based on their historical

AGENCY: District Court (First District)

SERIES: 1521

TITLE: Southern division criminal case files

(continued)

research value.

RETENTION JUSTIFICATION:

PRIMARY DESIGNATION:

Public

UCA 63G-2-301 (1) (f) provides that judicial records are public unless restricted by the rules of criminal or civil procedure.

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 5037

3

TITLE: U.S. Commissioner docket books

DATES: 1891-1894.

ARRANGEMENT: By type of case (civil or criminal) and thereunder chronological by date.

DESCRIPTION:

U.S. Commissioners assisted the district courts with their case loads by handling some misdemeanors and civil cases. The commissioners' docket books summarize the issues in each case, the hearing before the commissioner, and his verdict.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for documenting the actions and functions of the U.S. Commissioners.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 26266

3

TITLE: U.S. Commissioner Will G. Farrell Cache County criminal docket

DATES: 1894-1904.

ARRANGEMENT: Numerical by case number.

TOTAL VOLUME: 0.25 cubic feet.

DESCRIPTION:

This volume is criminal docket for eight criminal cases heard by U.S. Commissioner Will G. Farrell in Cache County from December 1894 through November 1895. Page 12 and 14 include cases heard before Thomas H. Smith in the Justice of the Peace court, Logan Precinct in 1904. Cases include rape, assault, adultery, unlawful cutting of timber from public lands, The docket provides defendant name, charges, dates of actions, and filing fees.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 28377

3

TITLE: Unlawful cohabitation register of action book

DATES: 1890-1891.

ARRANGEMENT: Numerical by register entry number.

DESCRIPTION:

The cases in this register of action book range from 1889 to 1891. The information recorded in this register book includes a register case number, the names of plaintiff (always the United States) and defendant(s), the attorney for the plaintiff (always the U.S. District Attorney), and the dates and proceedings of all actions taken in a case.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition is based on documentation about individuals, legal procedure, court history and functions. This book serves as a vital record, recording essential operation information of the territorial court, and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1580

3

TITLE: Weber County execution book

DATES: i 1890-1893.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

Contains historic information on the execution of matters in the Territorial First District Court.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.

AGENCY: District Court (First District)

SERIES: 1577

3

TITLE: Weber County unlawful cohabitation subpoenas and warrants

DATES: i 1885-1890.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 05/2017.