

Retention and Classification Report

Agency: Council of Defense (289)

, UT

Records Officer: _____

00835	*Administrative records
83915	*Biennial reports
83916	*Utah civil defense plans
83917	*Utah telecommunications planning study

AGENCY: Council of Defense

SERIES: 835

3

TITLE: Administrative records

DATES: 1942-1978.

ARRANGEMENT: Chronological.

DESCRIPTION:

Included are: biennial reports, minutes, correspondence, handbooks, audit reports, bulletins, publications, inventories, state and county civil defense plans, manuals, work programs, etc.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: For records beginning in 1957 through 1978.
Retain in State Archives permanently with authority to weed.

Microfiche duplicate: For records beginning in 1957 through 1978.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting agency achievements, policies, procedures, programs, and function.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 11/2017.

AGENCY: Council of Defense

SERIES: 83915

3

TITLE: Biennial reports

DATES: i 1952-1956.

ARRANGEMENT: Chronological

DESCRIPTION:

This report provides an official account of the agency's programs and activities. It explains the projects and facilities developed to provide emergency services in case of enemy attack or natural disaster. It lists programs, local agencies and stations, and agency disbursements for the biennium.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in State Records Center until filmed and then destroy.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the 1990 Utah General Retention Schedule, Schedule 1, Item 6.

PRIMARY DESIGNATION:

Public

AGENCY: Council of Defense

SERIES: 83916

4

TITLE: Utah civil defense plans

DATES: 1951-1980.

ARRANGEMENT: Alphabetical by county.

DESCRIPTION:

The civil defense plans are Utah's official outline of emergency resources, facilities, and planned programs for emergency situations. Included are plans for communication and direction in the event of enemy attack or natural disaster. These plans address internal security and safety, and health and welfare services, designed to minimize the effects of a disaster and ensure social and political stability in the aftermath.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: For records beginning in 1958 through 1980.
Retain in State Archives permanently with authority to weed.

Microfiche duplicate: For records beginning in 1958 through 1980.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the primary informational value of the plans to researchers interested in post-World War II civil defense strategies.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 11/2017.

AGENCY: Council of Defense

SERIES: 83917

4

TITLE: Utah telecommunications planning study

DATES: s 1970.

ARRANGEMENT: Chronological.

DESCRIPTION:

This survey is an evaluation of the telecommunication facilities. It documents needed improvements to ensure improved communication links, particularly among government defense operations. It examines existing television, radio and other communication facilities, outlines the various federal, state, and local agencies emergency operations, and provides recommendations for further cooperative effort and development.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the primary evidential value of this study to the governor's office. The commission is now defunct.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 11/2017.