

Retention and Classification Report

Agency: Department of Development Services (303)

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Records Officer: _____

03115	*Administrative records
84305	*Air travel reports
27490	*Appreciation Dinner records
03241	*Five-years plans
03117	*Publications
03116	*Space port promotion records
03114	*Utah airline service administrative records

AGENCY: Department of Development Services

SERIES: 3115

3

TITLE: Administrative records

DATES: 1967-1976.

ARRANGEMENT: None

DESCRIPTION:

This series contains a variety of records from the Utah Agencies. The Utah Agencies was created by Articles of Association in 1969 as an association of the State of Utah (Board of Industrial Development), Salt Lake City, the Salt Lake City Area Chamber of Commerce, and Pro-Utah, Inc. The purpose of the Utah Agencies was to promote improved air transportation to Utah and to encourage economic development in the state. Records in the series include the Articles of Association of the Utah Agencies, member appointments, budget documents, airline information, and promotional event information. The series also contains a variety of correspondence related to economic development. This series should probably be processed in conjunction with other series from this agency, since this and the other series are not well-organized and there may be some over-lap in the records.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has historical value as documentation of the core activities of the Department of Developmental Services.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services

SERIES: 84305

3

TITLE: Air travel reports

DATES: 1970-1974.

ARRANGEMENT: Chronological.

DESCRIPTION:

The Utah Air Travel Report is a yearly publication outlining the travel and touring statistics of air travel into the state. It contains information on general habits of expenditure, purpose and location of stay, states and areas of residence, etc. As an evaluation of air travel's economic impact, it is used as a reference for public and private industry development. It was initially published on a quarterly basis.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: For records beginning in 1971 through 1974. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting agency achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services

SERIES: 27490

3

TITLE: Appreciation Dinner records

DATES: 1970-1976.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series contains documents relating to "Appreciation" dinners and luncheons held to honor various individuals. These events were arranged by the Department of Developmental Services, but officially hosted by Governor Rampton. The records include correspondence concerning the dinners and luncheons, invitations, programs, speeches, guest lists, and other documents relating to the events. The series contains documentation of events honoring Clarence S. Barker, Hugh B. Brown, Richard P. Condie, the Utah Craftsmen Awards, George and Mariner Eccles, Drs. Harvey Fletcher and Henry Eyring, Inez and Maurice Warshaw, Governor and Mrs. Rampton, O.C. Tanner, Sister Anne Josephine, Mayor J. Bracken Lee, and Robert Hinckley.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has historical value as documentation of activities of the Department of Development Services and the Governor's Office in honoring the contributions of prominent Utah citizens.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services

SERIES: 3241

3

TITLE: Five-years plans

DATES: 1973.

ARRANGEMENT: Chronological by year.

DESCRIPTION:

The Five Year Plan is a report produced by the department outlining each division's projected five year goals. Written for the legislature, it reviews division objectives, policies, and proposals, including a summary and recommendations for legislative action. The report also contains general department goals and developments. HOLDINGS: 1973, 1976.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on value of records in documenting the goals and plans of this agency.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services

SERIES: 3117

3

TITLE: Publications

DATES: 1969.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, and other published documents. Consists primarily of isolated publications not part of a more specific series.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on value of records in documenting agency achievements, policies, programs and function.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services

SERIES: 3116

3

TITLE: Space port promotion records

DATES: 1971-1972.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

This series contains documents created by the Utah Spaceport Committee to promote the selection of Dugway, Utah to be the launch site for the space shuttle, which was in development at the time. Includes correspondence by the Utah Spaceport Committee, the Federation of Rocky Mountain States, NASA, and governors of western states to the President of the United States. Includes documents advocating use of recoverable rocket boosters instead of expendable rocket boosters, documents advocating a western launch site over Kennedy Space Center, the bill from the 1971 Utah State Legislature creating the Utah Spaceport Committee, meeting minutes and agendas from the Spaceport Committee, news releases and newspaper clippings related to the Spaceport Committee and space shuttle development, studies from the Spaceport Committee detailing advantages of a space shuttle launch site in Utah.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services

SERIES: 3114

3

TITLE: Utah airline service administrative records

DATES: 1969-1975.

ARRANGEMENT: None

DESCRIPTION:

This series contains a variety of records related to airlines and other transportation issues in the state. These documents were created and used by the Board of Aeronautics, the Division of Industrial Promotion, and the Utah Transportation Council. Board of Aeronautics documents include meeting minutes, board appointments, personnel information, information on airports, newsletters and other releases, documents and proposals from airlines, and general information. It includes documents from a court appeal of decisions made by the Civil Aeronautics Board. The documents include petitions, briefs, and written testimonies on the subjects such as airline route changes, airline mergers, passenger fares, and other Civil Aeronautics Board decisions concerning Utah. This series is closely related to Series 3115 Administrative records and should probably be processed in conjunction with that series.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has historical value as documentation of the core functions of the Department of Development Services.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.