

Retention and Classification Report

Agency: Department of Health. Division of Family Health Services. Bureau of Management Support Services (412)
P.O. Box 142002
3760 South Highland Dr
Salt Lake City, UT 84114-2002
801-538-6161

Records Officer: _____

06008 *Women, Infants, and Children Program contract files

AGENCY: Department of Health. Division of Family Health Services. Bureau of Management Support Services

SERIES: 6008

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TITLE: Women, Infants, and Children Program contract files

DATES: 1975-2014.

ARRANGEMENT: Chronological

DESCRIPTION:

Files which document transactions of \$10,000 or less and construction contracts under \$2,000. They include contract, requisition, purchase order and lease records, correspondence, related records pertaining to award, administration, receipt, inspection, and payments.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Contract and lease records, GRS-1731.

AUTHORIZED: 07-30-2019

FORMAT MANAGEMENT:

Paper: Retain in Office for 6 years after after final payment and then destroy.

APPRAISAL:

These records have administrative, and/or fiscal value(s).

PRIMARY DESIGNATION:

Public