

Retention and Classification Report

Agency: Golden Spike Centennial Commission (438)

, UT

Records Officer: _____

06448	*Minutes
01220	Publications

AGENCY: Golden Spike Centennial Commission

SERIES: 6448

3

TITLE: Minutes

DATES: 1967-1969.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Minutes of open and closed committee and board meetings as required by UCA 52-4-203 (2014), et seq. "Written minutes shall be kept of all open meetings" UCA 52-4-203 (2013). May include agenda, meeting minutes, transcripts, and other supporting documentation.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).
These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005)
Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

AGENCY: Golden Spike Centennial Commission

SERIES: 6448

TITLE: Minutes

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Golden Spike Centennial Commission

SERIES: 1220

3

TITLE: Publications

DATES: 1969-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Any record, regardless of format, that is issued by a governmental entity for public distribution at the total or partial expense of that governmental entity. See Utah Code Section 9-7-101 8(a)(b) (2010) and 9-7-208 (2006)

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently and then microfilm.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).

Disposition based on historical value of these records that document the planning and celebration of the one hundred year anniversary of the completion of the transcontinental railroad.

AGENCY: Golden Spike Centennial Commission

SERIES: 1220

TITLE: Publications

(continued)

PRIMARY DESIGNATION:

Public