

Retention and Classification Report

Agency: Department of Development Services. Industrial Promotion Division (535)

, UT

Records Officer: _____

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AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3077

3

TITLE: Air service study

DATES: 1976-1979.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

These are studies of adding flights between St. George and Las Vegas.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).
These record document the history of flight and airports in Utah.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 24112

3

TITLE: Board minutes

DATES: 1967-1979.

ARRANGEMENT: Chronological.

DESCRIPTION:

Minutes of the Industrial Promotion Commission or Board which oversees the Division. Minutes lists day, date, and those present and their a summary of topics discussed including financial reports from the Division director, personnel changes, air service issues, motor freight matters, and business and trade expansion.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Minutes document the history, functions, and decisions of the agency. Minutes have ongoing research value.

PRIMARY DESIGNATION:

Public

SECONDARY DESIGNATION(S):

Protected. UCA 63G-2-305(32)(2008); UCA 52-4-7.5(2)(b)(i)(2008)

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3074

3

TITLE: Budget report

DATES: 1967-1971.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

These records document the use of funds within the division.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Budget reports document the use of public funds and the actions taken by the agency.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3079

3

TITLE: Civil aeronautics air service route records

DATES: 1966.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

This schedule details the application of Bonanza Airlines to add flight schedules from Cedar City to Las Vegas, Phoenix and Los Angeles. Included are correspondence, petitions and statements to the Aviation Subcommittee, Congressmen and related records.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These records document the application, petition and studies to add flights to and from Cedar City. Also, documenting history of the possibility of civilian pilots being able to use Wendover Air Force Base.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3058

3

TITLE: Correspondence

DATES: 1972-1974.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

Incoming and outgoing business-related correspondence, regardless of format or mode of transmission, that provides unique information relating to the functions, policies, procedures or programs of an agency. These records document executive decisions made regarding agency interests. Executive decision makers may include the Director, Chief Administrative Officer, Public Information Officer or other internal administrators as identified by the executive office.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series documents the administration of this division.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3076

3

TITLE: County economic facts

DATES: 1971-1979.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series contains reports for cities and counties with information pertaining to labor market data, population, land area and ownership, government, taxes, economic development agencies, planning, recreation, education, communications, transportation, employment, natural resources and economic indicators.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The publications in this series document economic history. They have ongoing research value.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 6522

3

TITLE: Economic development conference proceedings

DATES: 1950-1973.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series contains proceedings from the annual Economic Development Conference sponsored by the Industrial Promotion Division and the Department of Employment Security (formerly sponsored by Committee on Industrial and Employment Planning). The reports contain the program from the conference, report of the conference chairman, message from the Governor, employment conditions address by the Department of Employment Security and speeches by government and industry leaders.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Conference sponsorship files, GRS-1700.

AUTHORIZED: 10-01-2001

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The records in this series document the sponsorship of conferences. They are useful to researching the history and functions of the agency.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 6522

TITLE: Economic development conference proceedings

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3082

3

TITLE: Federation of Rocky Mountain States' records

DATES: 1965-1966.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

These are invites, correspondence and minutes for the federation.

Box includes by laws, statements from each state of for the commission to be created and related publications. Newspaper articles and photos are included.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3080

3

TITLE: Interstate Commerce Commission briefs

DATES: 1967-1968.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 6516

3

TITLE: Public hearing transcripts

DATES: 1965-1979.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Records of hearings conducted as part of the regulatory process and hearings on proposed rules and changes; they may be maintained with related information including meeting notices, proofs of publications, meeting minutes, and the conclusions reached.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Administrative hearing records, GRS-1655.

AUTHORIZED: 11-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office for 5 years and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

Utah Code 52-4-7 (2005) requires that written minutes be kept of all open meetings.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 07/2016.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3081

3

TITLE: Publications

DATES: 1940-1982.

ARRANGEMENT: Chronological.

DESCRIPTION:

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects. Electronic versions of publications may be considered a duplicate if identical. If unique, see Schedule 1 Item 44.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Publications document agency history and functions. Publications have ongoing research value.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.

AGENCY: Department of Development Services. Industrial Promotion Division

SERIES: 3075

3

TITLE: Utah airline service case briefs

DATES: 1967-1970.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

These records are dockets and exhibits regarding a petition to the Civil Aeronautics Board for the addition of certificated air transportation in Utah. Included are investigation, opinions, statements, testimony, exhibits, rebuttal exhibits and motions. Record related to the 1965 regional economic conference sponsored by Governor Rampton in 1965 is included.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These records document the history of commercial flight in Utah.

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 06/2015.