

Retention and Classification Report

Agency: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)
(546)
450 South State Street
P.O. Box 140431
Salt Lake City, UT 84114-0431
801-238-7734

Records Officer: _____

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|-------|--------------------------------|
| 03607 | Case files |
| 04080 | *Case files indexes |
| 04078 | *Case registers |
| 04079 | *Child support cases register |
| 04727 | *Correspondence |
| 04081 | *Docket book |
| 03649 | *Expunged case files |
| 02840 | *Minute books |
| 20318 | Tooele County legal case files |

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 3607

3

TITLE: Case files

DATES: 1905-

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

These case files document juvenile cases heard in the Third District Juvenile Court.

RETENTION:

Retain for 28 year(s) after date of birth

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until subject turns twenty one and then transfer to State Records Center. Retain in State Records Center for 7 years and then destroy.

Microfilm master: Retain in State Records Center for 28 years after birth date of subject of record and then destroy.

Microfilm duplicate: Retain in Office for 28 years after birth date of subject of record and then destroy.

APPRAISAL:

These records have administrative value(s).

Records have temporary administrative value and may be destroyed according to retention schedule.

PRIMARY DESIGNATION:

Exempt Judicial Council Rule of Judicial Administration 4-202.03(9)

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 4080

3

TITLE: Case files indexes

DATES: 1912-1954.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Records Center for 28 years after birth date of subject of record and then destroy.

PRIMARY DESIGNATION:

Exempt Rule 4-202.03 (9) , CJA

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 4078

3

TITLE: Case registers

DATES: 1947-1955; 1907-1908.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Records Center for 28 years after birth date of subject of record and then destroy.

PRIMARY DESIGNATION:

Exempt Rule 4-202.03 (9), CJA

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 4079

3

TITLE: Child support cases register

DATES: 1927-1930.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Records Center for 28 years after birth date of subject of record and then destroy.

PRIMARY DESIGNATION:

Exempt Restricted for 100 years according to Bill Parker

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 4727

3

TITLE: Correspondence

DATES: i 1916-1941.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Exempt Rule 4-202.03(9). CJA

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 4081

3

TITLE: Docket book

DATES: 1930-1939.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Records Center for 28 years after birth date of subject of record and then destroy.

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 3649

3

TITLE: Expunged case files

DATES: 1964-1976.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Records Center for 28 years after birth date of subject of record and then destroy.

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 2840

3

TITLE: Minute books

DATES: 1909-1929.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Exempt Rule 4-202.3 (9) , CJA

AGENCY: Judicial Council. Board of Juvenile Court Judges. Juvenile Court (Third District)

SERIES: 20318

3

TITLE: Tooele County legal case files

DATES: 1972-

ARRANGEMENT: Chronological by date of birth, thereunder alphabetical.

ANNUAL ACCUMULATION: 1.00 cubic foot.

DESCRIPTION:

These case files document juvenile cases handled by the juvenile court.

RETENTION:

Retain for 28 year(s) after date of birth

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

APPROVED: 07/1995

FORMAT MANAGEMENT:

Paper: Retain in Office until subject of record turns 21 years of age and then transfer to State Records Center. Retain in State Records Center for 7 years and then destroy.

PRIMARY DESIGNATION:

Exempt Rule 4-202.03(9), CJA