

Retention and Classification Report

Agency: North Summit School District (Utah) (706)

65 South Main
Coalville, UT 84017
435-336-5654

Records Officer: _____

29472 School board minutes

AGENCY: North Summit School District (Utah)

SERIES: 29472

3

TITLE: School board minutes

DATES: 2015-

ARRANGEMENT: none

DESCRIPTION:

Approved minutes of an open meeting are the official record of the meeting of a public body. Contained in or with the minutes shall be the substance of all matters proposed, discussed or decided and votes taken (Utah Code 52-4-203(2014)). This includes the agenda, notices, and any public materials distributed at the meeting.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

APPRAISAL:

These records have administrative, fiscal, historical, and/or legal value(s).