# **Retention and Classification Report**

**Agency:** Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program (722)

1594 West North Temple, Suite 1210

P.O. Box 145801

Salt Lake City, UT 84114-5801

801-538-5340

# **Records Officer:**

07457	*Abandoned mine reclamation plan
07453	Abandoned mine reclamation project files
07802	Abandoned mine sites
07464	*Administrative files
07455	*Administrative grant files
07462	*Archeological evaluation of cultural resources report
07456	*Construction grant files
07803	Correspondence file
07463	*Employment applications
07458	*Federal audit reports
07454	Memoranda of agreement
81690	*Mined Land Reclamation Program non-coal mine active case fil
81691	*Mined Land Reclamation Program non-coal mine inactive mine f
81692	*Mined Land Reclamation Program non-coal mine permit applicat
18992	*Mineral leases
08627	*Minerals regulatory program exempt coal mine case files
07461	Minority business reporting file
07804	National abandoned land inventory update
07460	Public comments on abandoned mine reclamation plan

<sup>\*</sup> indicates closed series

Page: 1

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7457 3

TITLE: Abandoned mine reclamation plan

DATES: 1981-2009.
ARRANGEMENT: None.

**DESCRIPTION:** 

This is the plan developed by state setting forth how the state intends to implement the Abandoned Mine Reclamation Project. This plan is required under 30 CFR 884.13. It includes the governor's designation of authority, policies and procedures, and assurance of compliance with federal regulations.

# **RETENTION:**

Retain permanently

# **DISPOSITION:**

May Transfer to Archives.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office permanently after superseded and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have historical value(s).

This plan has long term research value. Once its administrative value ends, the plan should be sent to the Archives.

# **PRIMARY DESIGNATION:**

**Public** 

# **REVIEW AND UPDATE STATUS:**

Page: 2

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7453 3

TITLE: Abandoned mine reclamation project files

**DATES:** 1983-

**ARRANGEMENT:** Alphabetical by county name. **ANNUAL ACCUMULATION:** 4.00 cubic feet.

**DESCRIPTION:** 

These are the files dealing with the reclamation of abandoned mines in the state. This activity is funded through federal grants awarded under 30 CFR Part 886. The file include a technical file, legal file, realty file, precontract file, and contract file. Information includes maps, environmental assessment, pictures, cultural resource information, executed right of ways, notice of public hearings, eligibility information, and other related records.

#### **RETENTION:**

Permanent. Retain for 3 year(s) after separation

#### **DISPOSITION:**

Transfer to Archives.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

#### **FORMAT MANAGEMENT:**

Paper: Retain in Office for 2 years and then transfer to State Records Center. Retain in State Records Center for 1 year after termination and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have administrative, fiscal, historical, and/or legal value(s).

The file should be kept in the office until two years after the completion of the reclamation efforts. This record is subject to audit by the federal government and the provisions of OMB Circular A-102 apply. Once the record's administrative and fiscal value end, it should be transferred to the State Archives for the record has long term research value.

Page: 3

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY**:

**SERIES:** 

Abandoned mine reclamation project files TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

Page: 4

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7802 3

TITLE: Abandoned mine sites

**DATES:** 1982-

**ARRANGEMENT:** Alphabetical by county

**DESCRIPTION:** 

These are files of all the abandoned mine sites in the state. They are used as the pool from which sites for reclamation are chosen. The file includes site photographs, field investigation reports, maps, safety index scoresheet, environmental index scoresheet, socioeconomic index scoresheet, subjective/evaluation notes, and feature description.

### **RETENTION:**

Permanent. Retain for 13 year(s)

#### **DISPOSITION:**

Transfer to Archives.

#### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 08/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 13 years and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

These files are needed in the office as long as the program is active. The program is funded until 1995. Occasionally accidents or reports of hazardous substances make immediate access to the files necessary. Once the program ends, these files should be transferred to the archives for permanent retention. However, depending on future funding, the "in office" retention may be adjusted.

Page: 5

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY**:

**SERIES:** 7802

Abandoned mine sites TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

Page: 6

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

**SERIES**: 7464

TITLE: Administrative files 1982-2015.

**ARRANGEMENT:** Alphabetical by subject.

**DESCRIPTION:** 

These files contain copies of documents retained strictly for reference and informational purposes which are not part of the official files. Include copies of reports, studies, special compilations of data, drawings, periodicals, books, clippings,

brochures, catalogs, and vendor price lists.

#### **RETENTION:**

Retain until final action

# **DISPOSITION:**

Destroy.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

# **FORMAT MANAGEMENT:**

Paper: Retain in Office until obsolete and then destroy.

# **APPRAISAL:**

These records have administrative value(s).

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

Page: 7

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7455 3

TITLE: Administrative grant files

**DATES:** 1983-2009.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:** 

These are a record of grants issued the state under 30 CFR

886.12(a) to administer the Abandoned Mines Reclamation Program.

The file includes the closeout report, the financial status report, quarterly projections of Obligations by quarter, performance reports, and a copy of the grant applications.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years after submission of final or annual expenditure report and then destroy.

### **APPRAISAL:**

These records have fiscal value(s).

The retention is based on the requirements of OMB Circular A-102 and 30 CFR 886.24. Note that the information in the file is not complete enough to warrant permanent retention. Better research value exists in the actual Abandoned Mine Reclamation Project Files themselves.

#### **PRIMARY DESIGNATION:**

**Public** 

# **REVIEW AND UPDATE STATUS:**

Page: 8

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

**SERIES**: 7462 3

TITLE: Archeological evaluation of cultural resources report

**DATES:** 1985-2009.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:** 

This is a report assessing the historical significance of coal mining areas and the effect the mine reclamation actions will have on significant historical properties and suggestions regarding appropriate mitigation measures.

#### **RETENTION:**

Permanent. Retain for 3 year(s) after completion of publication or report

#### **DISPOSITION:**

Transfer to Archives.

#### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years after submission of final or annual expenditure report and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have fiscal, and/or historical value(s).

This record not only contains information about the division's activities in mine reclamation, it also contains a good historical description of the mine and area itself. For this reason, the reports should be retained permanently.

Page: 9

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY**:

**SERIES:** 7462

Archeological evaluation of cultural resources report TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 10

3

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7456

TITLE: Construction grant files

**DATES:** 1983-2009.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:** 

These are administrative records relating to grants for Abandoned Mine Reclamation as awarded under 30 CFR 886.12(b). The file includes the annual performance report, the Outlay Report and Request for Reimbursement, outlay projection, project summary,

agreement amendments, and grant application.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years after submission of final or annual expenditure report and then destroy.

### **APPRAISAL:**

These records have administrative, and/or fiscal value(s). The retention for these records are set by OMB Circular A-102 and by 30 CFR 886.24. Note that the information in the file has little research value and need not be kept past its administrative and fiscal value.

#### PRIMARY DESIGNATION:

**Public** 

# **REVIEW AND UPDATE STATUS:**

Page: 11

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7803 3

TITLE: Correspondence file

**DATES**: 1985-

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:** 

These records contain correspondence between mine owners, operators, partners, principle shareholders, and developers and the agency. The records may contain information relating to: permits; status of the land; operation plans; geologic information; hydrologic information; fish and wildlife plans; disposal of excess soil; protection of public parks and historic places; and any information, enquiry, or instruction needed by the agency regarding reclamation plans and progress. The correspondence provides information about unique agency functions, policies, procedures, or programs.

# **RETENTION:**

Permanent. Retain for 3 year(s)

#### **DISPOSITION:**

Transfer to Archives.

### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 08/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 2 years and then transfer to State Records Center. Retain in State Records Center for 1 year and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have administrative, and/or historical value(s). Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

Page: 12

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY**:

**SERIES:** 7803

Correspondence file TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

13 Page:

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 7463 3

**Employment applications** TITLE:

**DATES:** 1984-2009.

**ARRANGEMENT:** Alphabetical by name.

**DESCRIPTION:** 

This file contains both resumes and interview records.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

07/1987 **APPROVED:** 

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 2 years and then destroy.

# **APPRAISAL:**

These records have administrative value(s).

# **PRIMARY DESIGNATION:**

Controlled

# **REVIEW AND UPDATE STATUS:**

**Page:** 14

3

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7458

TITLE: Federal audit reports

**DATES:** 1982-2009.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:** 

This is a record of the audits of the program conducted under the

requirements of 30 CFR 886.19.

#### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years and then destroy.

# **APPRAISAL:**

These records have administrative, and/or fiscal value(s).

The retention for audit reports is set by OMB Circular A-128.

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 15

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7454 3

TITLE: Memoranda of agreement

**DATES:** 1984-

**ARRANGEMENT:** Alphabetical by agency. **ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:** 

These are memoranda of agreements between the division and other state divisions and federal agencies as to who will carry out certain activities in areas of overlapping responsibilities.

These agreements are with the Division of Parks and Recreation, the Division of State Lands and Forestry, the Division of

Wildlife Resources, the Bureau of Land Management, the Salt Lake County Public Works Department, the Division of State History,

the U.S. Forest Service and the U.S. Fish and Wildlife Service.

#### **RETENTION:**

Retain for 3 year(s)

### **DISPOSITION:**

Destroy.

### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

#### **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years after obsolete and then destroy.

# **APPRAISAL:**

These records have administrative, and/or fiscal value(s).

The retention is set for administrative needs and for any potential federal review.

Page: 16

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY**:

**SERIES:** 7454

Memoranda of agreement TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 17

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 81690 3

TITLE: Mined Land Reclamation Program non-coal mine active case files

**DATES:** 1975-2009.

**ARRANGEMENT:** Numerical by company number.

**DESCRIPTION:** 

This is the record of all mines other than coal mines that operate in the state. The division is given the responsibility under UCA 40 Chapter 8 to regulate and oversee mining and reclamation operations in Utah. These files include Annual Operations and Progress Report, letters of transmittal, file updates, inspection reports, escrow or surety agreements, written responses to inspection reports, and notification of violations found and what must be done to bring the mine into compliance. Information includes the operator's name and address, the mine name, the permit number, the type of minerals mined, the state or federal lease number, special use permits, the acreage disturbed, the soil tabulation chart, reclamation activity, date of current and previous site inspection, and the results of inspections.

#### **RETENTION:**

Retain for 5 year(s)

### **DISPOSITION:**

Destroy.

### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/1987

### **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years and then transfer to State Records Center. Retain in State Records Center for 2 years and then destroy.

#### **APPRAISAL:**

These records have administrative, and/or legal value(s). Enforcement action against mine owners can be taken under UCA 78-12-25(2) which has a four year statute of limitations. A five year retention would cover this possibility. Routine

Page: 18

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 81690

TITLE: Mined Land Reclamation Program non-coal mine active case files

(continued)

correspondence should be weeded from the file annually.

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 19

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 81691 3

TITLE: Mined Land Reclamation Program non-coal mine inactive mine files

**DATES:** 1975-2009.

**ARRANGEMENT:** numerical by company number.

**DESCRIPTION:** 

This is the record of mines other than coal mines that have ceased operations. The files are needed to ensure that the operators complete all necessary land reclamation activities. These files include Annual Operations and Progress Report, letters of transmittal, file updates, inspection reports, escrow or surety agreements, written responses to inspection reports, and notification of violations found and what must be done to bring the mine into compliance. Information includes the operator's name and address, the mine name, the permit number, the type of minerals mined, the state or federal lease number, special use permits, the acreage disturbed, the soil tabulation chart, reclamation activity, date of current and previous site inspection, and the results of inspections.

#### **RETENTION:**

Retain for 10 year(s)

### **DISPOSITION:**

Destroy.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 2 years and then transfer to State Records Center. Retain in State Records Center for 8 years and then destroy.

#### **APPRAISAL:**

These records have administrative value(s).

Mine reclamation activity can take up to ten years. All records of significance should be retained for that ten year period. A two year retention in the office is recommended as some mines

Page: 20

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 81691

TITLE: Mined Land Reclamation Program non-coal mine inactive mine files

(continued)

shut down temporarily then restart operations. Usually they reactivate within two years of ceasing operations.

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 21

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 81692 3

TITLE: Mined Land Reclamation Program non-coal mine permit applications

**DATES:** 1975-2009.

**ARRANGEMENT:** Numerical by company number.

**DESCRIPTION:** 

These are permits for companies to operate mines other than coal mines. The requirement that operators notify the division and secure their approval before beginning operations is found in UCA 40-8-13. The information includes the type of business entity; the name, address, and telephone number of the sole proprietor, officer, partner, principal shareholder, or director; all names under which the applicant previously operated a mine; a statement of pending or previous mine permits; the name and address of the mineral rights holder and all property owners; a statement of all contiguous lands held by the applicant; a statement of previous violations; proof of insurance; and proof of publications. Environmental information includes the status of the land involved; climatological information; vegetation information; soil resources information; land-use information; and maps and plans of the area. Reclamation plans include operation plans, air pollution control plans, fish and wildlife plans; reclamation plans; hydrologic information; geologic information; postmining land uses; protection of public parks and historic places; and disposal of excess spoil.

#### RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office until mine ceases operations & all reclamation is over or until information is updated, whichever is later and then destroy.

# **APPRAISAL:**

These records have administrative, and/or legal value(s).

The retention is essentially set by UCA 40-18-16, which states that the permit is good for the life of the mining operation. The permit includes information as to how the operator intends to reclaim the land, so this must be retained until reclamation is completed. As the staff refers to the file constantly for

Page: 22

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 

TITLE: Mined Land Reclamation Program non-coal mine permit applications

(continued)

inspections, retention in the office is recommended.

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 23

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

**SERIES**: 18992

TITLE: Mineral leases 1955-1976.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:** 

Records of mineral leases are not kept by this division. The Bureau of Land Management keeps records of mineral leases.

#### **RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

### **FORMAT MANAGEMENT:**

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with

authority to weed.

# **APPRAISAL:**

These records have historical value(s).

These have historical value as they document land ownership.

# **PRIMARY DESIGNATION:**

**Public** 

# **REVIEW AND UPDATE STATUS:**

Page: 24

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 8627 3

TITLE: Minerals regulatory program exempt coal mine case files

**DATES:** ca. 1971-2009.

**ARRANGEMENT:** Numerical by company number.

**DESCRIPTION:** 

This is a record of coal mines that are exempt from the provisions of UCA 40 Chapter 10. These mines include the extraction of coal by a land owner for his personal use, commercial operations which affect two acres or less, and the extraction of coal that is incidental to government financed construction. The file includes notice of intent to commence mining, photographs, maps, facility drawings, annual operations and progress reports, radiochemical analysis, engineering and geological reports, variance statements, and mining and reclamation plans.

# **RETENTION:**

Permanent. Retain for 50 year(s)

#### **DISPOSITION:**

Transfer to Archives.

### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 08/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 5 years after application and then transfer to State Records Center. Retain in State Records Center for 45 years and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have historical, and/or legal value(s).

This record has long term research value and should be preserved. The record should remain in the custody of the agency for up to ten years after the operation terminates so that they can oversee and reclamation activity.

Page: 25

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 

Minerals regulatory program exempt coal mine case files TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 26

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7461 3

TITLE: Minority business reporting file

**DATES**: 1985-

ARRANGEMENT: None.

**DESCRIPTION:** 

This is a file that contains the names and locations of minority businesses in the state. The file contains both 1) a mailing list and 2) copies of notices of contract for bid sent to the various firms. This file is used by the division to comply with the

requirements of 30 CFR 886.18(4).

#### **RETENTION:**

Retain for 3 year(s) after completion of publication or report

# **DISPOSITION:**

Destroy.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office until superseded and then destroy.

Paper: Retain in Office for 3 years after submission of final or

annual expenditure report and then destroy.

#### **APPRAISAL:**

These records have administrative, fiscal, and/or legal value(s). The mailing has administrative value only and may be disposed of when updated. The copies of the notices should be kept for the audit period in case an auditor wishes to review the division's compliance with the CFR.

Page: 27

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY**:

**SERIES:** 7461

Minority business reporting file TITLE:

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

**Page:** 28

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7804 3

TITLE: National abandoned land inventory update

**DATES:** 1978-

**ARRANGEMENT:** Chronological.

ANNUAL ACCUMULATION: 0.10 cubic feet.

**DESCRIPTION:** 

This is a listing of all abandoned mines in the state. It gives the date prepared, the state name and number, the problem area number, the planning unit number and name, the county, the location, the reason for an update (new problem area, more serious problem, etc.), a description of the health, safety, and general welfare problems, narrative evidence of the problem, environmental restoration problems, narrative evidence of hazardous equipment and facilities, and reclamation costs.

#### **RETENTION:**

Retain until administrative need ends

### **DISPOSITION:**

Destroy.

### **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 08/1987

#### **FORMAT MANAGEMENT:**

Paper: Retain in Office until obsolete and then destroy.

#### **APPRAISAL:**

These records have administrative, and/or historical value(s). A record of abandoned mine sites in the state is of long term value and should be preserved.

Page: 29

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 

TITLE: National abandoned land inventory update

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**

Page: 30

AGENCY: Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine

Reclamation Program

SERIES: 7460 3

TITLE: Public comments on abandoned mine reclamation plan

**DATES:** 1982-

**ARRANGEMENT:** Chronological.

ANNUAL ACCUMULATION: 0.10 cubic feet.

**DESCRIPTION:** 

This file contains the record of public comments on the proposed state plan. Public input into the plan is required by 30 CFR 884.14. The file includes written comments, notice of public

hearing and hearing transcripts.

#### **RETENTION:**

Permanent. Retain for 3 year(s)

# **DISPOSITION:**

Transfer to Archives.

# **RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/1987

# **FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years and then transfer to State Archives with authority to weed.

# **APPRAISAL:**

These records have historical value(s).

This record has long term research value as it documents the evolution of the state plan. A three year retention in office is to allow for any potential federal review.

Page: 31

Department of Natural Resources. Division of Oil, Gas, and Mining. Abandoned Mine Reclamation Program **AGENCY:** 

**SERIES:** 7460

TITLE: Public comments on abandoned mine reclamation plan

(continued)

# **PRIMARY DESIGNATION:**

Public

# **REVIEW AND UPDATE STATUS:**