

## Retention and Classification Report

**Agency:** Seismic Safety Council (887)

1110 State office building  
salt lake city, UT 84114

**Records Officer:** \_\_\_\_\_

09969	*Administrative records
05640	*Reports
27795	*Telephone logs

**AGENCY:** Seismic Safety Council

**SERIES:** 9969

1

**TITLE:** Administrative records

**DATES:** 1977-1981.

**ARRANGEMENT:** None.

**DESCRIPTION:**

These files were used in administering the Seismic Safety Advisory Council during its four-year existence (1977-1981). Records were filed under the following broad categories: administration; legislation and discussion papers; budgets, costs, etc.; council; contracts; and meetings and minutes.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

Records in this series document agency history, functions, and decisions. These documents have ongoing research value.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 06/2017.

**AGENCY:** Seismic Safety Council

**SERIES:** 5640

3

**TITLE:** Reports

**DATES:** 1979-1981.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

This series contains reports created by the Seismic Safety Council which provide risk assessments for seismic activity. The reports contain information pertaining to schools, health-care facilities, dams and reservoirs, geology, instrumentation, state-owned buildings, fire stations, police facilities, municipal facilities, culinary water supply systems, electric power systems, earthquakes, emergency management, transportation systems, communication systems, oil and natural gas systems, and recommendations.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

Publications have ongoing research value because they document agency history, functions, and decisions.

**AGENCY:** Seismic Safety Council

**SERIES:** 5640

**TITLE:** Reports

(continued)

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 06/2017.

**AGENCY:** Seismic Safety Council

**SERIES:** 27795

1

**TITLE:** Telephone logs

**DATES:** 1977-1981.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

Message registers, logs, performance reports, daily load reports,  
and related or similar records.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in Archives for 6 months and then  
destroy.

Microfilm duplicate: Retain in Archives for 6 months and then  
destroy.

**APPRAISAL:**

These records have administrative value(s).

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2017.