

Retention and Classification Report

Agency: Salt Lake County Health Services (Utah) (931)

610 South 200 East
Salt Lake City, UT 84111

Records Officer: _____

04736 Immunizations records and cards

AGENCY: Salt Lake County Health Services (Utah)

SERIES: 4736

3

TITLE: Immunizations records and cards

DATES: i 1975-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on value of records which provide the history of immunizations by individual name for the Salt Lake Valley Health Department.