

Retention and Classification Report

Agency: Salt Lake County (Utah). Division of Business Licensing (954)

2001 South State Street, N-3600
Salt Lake City, UT 84190-4050

Records Officer: _____

18907 *Approved identification cards weekly list

AGENCY: Salt Lake County (Utah). Division of Business Licensing

SERIES: 18907

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TITLE: Approved identification cards weekly list

DATES: 1975.

ARRANGEMENT: Alphabetical

DESCRIPTION:

This is a listing of identification cards approved by the Board of County Commissioners during regular meetings. It is used for staff reference purposes only. The listing includes name, address, and information about job position.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until records to which they pertain are destroyed and then destroy.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Public

SECONDARY DESIGNATION(S):

Private. address, job, position, sex