

## Retention and Classification Report

**Agency:** Salt Lake City (Utah). City Attorney (1002)

451 South State  
Room 505  
Salt Lake City, UT 84111  
801-535-7788

**Records Officer:** \_\_\_\_\_

80972	Legal opinions
23920	Record index

**AGENCY:** Salt Lake City (Utah). City Attorney

**SERIES:** 80972

3

**TITLE:** Legal opinions

**DATES:** 1960-

**ARRANGEMENT:** Alphabetical by department or subject

**DESCRIPTION:**

These are copies of legal opinions rendered by the Attorney's Office to various city departments and to others in the course of city business. They are necessary to maintain consistency in opinions for related matters.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
This retention is based upon the administrative needs expressed by the Office and the historical value of the record of documenting the actions of the City Attorney.

**AGENCY:** Salt Lake City (Utah). City Attorney

**SERIES:** 23920

3

**TITLE:** Record index

**DATES:** undated

**ARRANGEMENT:** alphabetical

**DESCRIPTION:**

This is the index of Record No. 1 and 2, Salt Lake City. It appears to index primarily plaintiffs against Salt Lake City. The records the index provide access to are unknown.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives until microfilmed and then destroy provided microfilm has passed inspection.

**APPRAISAL:**

These records have administrative value(s).  
Finding aids facilitate access to records.

**PRIMARY DESIGNATION:**

Public