

Retention and Classification Report

Agency: Salt Lake City (Utah). Department of Public Works (1081)

451 South State Street
Salt Lake City, UT 84114
801-535-7704

Records Officer: _____

17897 Construction field test reports
03407 *Flood records

AGENCY: Salt Lake City (Utah). Department of Public Works

SERIES: 17897

3

TITLE: Construction field test reports

DATES: 1940-

ARRANGEMENT: alphanumeric/numerical by construction address thereunder, chronological within each folder

DESCRIPTION:

This is a construction observation and testing field report that is prepared by the engineering consultant who tests on a weekly basis, items specified in the contract specifications. The report is used to determine if contractor is meeting the specifications. The types of reports include results of compressive strength tests and construction observation and testing field reports. Included are project name and job number, building permit number, location, client/owner, general contractor, weather conditions during the test, engineer/architect, and observations.

RETENTION:

Retain for 2 year(s) after final action

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 12/1997

FORMAT MANAGEMENT:

Paper: Retain in Office until project completion and receipt of final report and then transfer to Agency Record Center. Retain in Agency Record Center for 2 years after receipt of final report and then destroy.

APPRAISAL:

These records have administrative value(s).
This disposition is based on the administrative needs expressed by the agency.

AGENCY: Salt Lake City (Utah). Department of Public Works

SERIES: 17897

TITLE: Construction field test reports

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Salt Lake City (Utah). Department of Public Works

SERIES: 3407

3

TITLE: Flood records

DATES: 1983-1984.

ARRANGEMENT: Alphabetical by subject.

TOTAL VOLUME: 1.50 cubic feet.

DESCRIPTION:

These files provide a daily accounting of city government action during the floods of 1983-84 in Salt Lake City. They have been maintained so that the city can receive compensation for the costs from the Federal Emergency Management Association (FEMA) and for litigation purposes. They include: information on overtime payments; materials used and cost for specific flood projects (i.e., dredging Liberty Park Lake, sandbags); notes on monitoring diversion points and pumping projects; notes on flows through major conduits; and information on volume of water in Mountain Dell Reservoir.

RETENTION:

Permanent. Retain for 5 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 08/1986

FORMAT MANAGEMENT:

Paper: Retain in Office for 5 years and then transfer to State Archives.

APPRAISAL:

These records have administrative, and/or historical value(s). This retention is based on the historical value of these records to document the actions of city government to the Salt Lake city floods in 1983-84.

AGENCY: Salt Lake City (Utah). Department of Public Works

SERIES: 3407

TITLE: Flood records

(continued)

PRIMARY DESIGNATION:

Public