

# Retention and Classification Report

**Agency:** Tooele (Utah). Community Development Department (1160)

90 North Main  
Tooele, UT 84074

**Records Officer:** \_\_\_\_\_

81476      Building permits

**AGENCY:** Tooele (Utah). Community Development Department

**SERIES:** 81476

3

**TITLE:** Building permits

**DATES:** 1976-

**ARRANGEMENT:** Numerical by permit number

**ANNUAL ACCUMULATION:** 0.50 cubic feet.

**DESCRIPTION:**

These files document the issuance of a permit which is required for all construction within Tooele City. These files contain the permit application with the inspection report on the progress of construction with a final inspection report, related correspondence, and receipts showing the payment of all fees.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/1988

**FORMAT MANAGEMENT:**

Paper: Retain in Office until microfilming and then destroy.

Microfilm master: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

**PRIMARY DESIGNATION:**

Public