

## Retention and Classification Report

**Agency:** Utah County (Utah). County Auditor (1214)

Administration Building  
100 East Center Street, #3600  
Provo, UT 84606

**Records Officer:** \_\_\_\_\_

29453	Budget
05052	Financial reports

**AGENCY:** Utah County (Utah). County Auditor

**SERIES:** 29453

3

**TITLE:** Budget

**DATES:** 2007-

**ARRANGEMENT:** none

**DESCRIPTION:**

These records are used to document the intended appropriation of funds. Information may include budget requests, proposals, and reports documenting the status of appropriations.

**RETENTION:**

Retain until administrative need ends

**DISPOSITION:**

Destroy.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Budget records, GRS-1856.

**AUTHORIZED:** 12-17-2018

**FORMAT MANAGEMENT:**

**APPRAISAL:**

These records have administrative, and/or fiscal value(s).

**AGENCY:** Utah County (Utah). County Auditor

**SERIES:** 5052

3

**TITLE:** Financial reports

**DATES:** 1922-

**ARRANGEMENT:** Chronological by year

**DESCRIPTION:**

These are reports on financial activities of Utah County prepared by the Auditor's office for the previous year. They contain information on assets and liabilities for different appropriated funds, tax levies, money used on roads and water projects. Overall, the reports are a 'statement of the financial condition of Utah County.' Until 1965, they were known as Annual Reports. Copies from 2000 on are available through State Auditor's web site in PDF form (cf. series 3747).

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

These reports are collected and reviewed by the Auditor's Office in accordance with UCA 17-36-37 and 51-2(1999). The reports document the financial records of the counties as collected by the Auditor's Office.

**AGENCY:** Utah County (Utah). County Auditor

**SERIES:** 5052

**TITLE:** Financial reports

(continued)

**PRIMARY DESIGNATION:**

Public