

Retention and Classification Report

Agency: Utah County (Utah). Planning Commission (1220)

Administration Building
100 East Center Street, Suite 1400
Provo, UT 84606

Records Officer: _____

05021	*Administrative records
05929	City maps.
25196	Publications

AGENCY: Utah County (Utah). Planning Commission

SERIES: 5021

3

TITLE: Administrative records

DATES: 1940-1969.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Utah County (Utah). Planning Commission

SERIES: 5929

3

TITLE: City maps.

DATES: undated

ARRANGEMENT: Alphanumerical by

DESCRIPTION:

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Utah County (Utah). Planning Commission

SERIES: 25196

3

TITLE: Publications

DATES: 1946-

ARRANGEMENT: Chronological by year

DESCRIPTION:

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the county or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).
These records serve to document the history of the agency and to inform the public of the agency's services and programs.

AGENCY: Utah County (Utah). Planning Commission

SERIES: 25196

TITLE: Publications

(continued)

PRIMARY DESIGNATION:

Public