

Retention and Classification Report

Agency: Volunteer Office (1264)

324 South State Street Ste 500
Salt Lake City, UT 84111
801-538-8700

Records Officer: _____

03512 *Administrative records

AGENCY: Volunteer Office

SERIES: 3512

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TITLE: Administrative records

DATES: 1976-2014.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.