

## Retention and Classification Report

**Agency:** Veterans Training Program (1267)

550 Foothill Blvd 202  
Salt Lake City, UT 84113  
800-894-9497

**Records Officer:** \_\_\_\_\_

01940	*Addition and training applications
01939	*Administrative files
01941	*Fiscal records
01957	*Local program reports
02612	*Publications

**AGENCY:** Veterans Training Program

**SERIES:** 1940

3

**TITLE:** Addition and training applications

**DATES:** 1948-1950.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**AGENCY:** Veterans Training Program

**SERIES:** 1939

**TITLE:** Administrative files

**DATES:** 1949-1959.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

3

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**AGENCY:** Veterans Training Program

**SERIES:** 1941

**TITLE:** Fiscal records

**DATES:** 1950-1959.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

3

**RETENTION:**

Permanent. Retain for 1 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**AGENCY:** Veterans Training Program

**SERIES:** 1957

**TITLE:** Local program reports

**DATES:** 1946-1951.

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

3

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**AGENCY:** Veterans Training Program

**SERIES:** 2612

3

**TITLE:** Publications

**DATES:** 1945-1947.

**ARRANGEMENT:** Alphanumerical.

**DESCRIPTION:**

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

Publications have ongoing research value because they document agency history and functions.

**PRIMARY DESIGNATION:**

Public