

Retention and Classification Report

Agency: Weber County (Utah). Planning Commission (1302)

Weber County Planning Division
2380 Washington Blvd., Suite 240
Ogden, UT 84401

Records Officer: _____

05936	*City and town maps.
84052	*Planning and zoning plats
05322	Publications
05938	*Street numbering map.

AGENCY: Weber County (Utah). Planning Commission

SERIES: 5936

3

TITLE: City and town maps.

DATES: 1886-1959.

ARRANGEMENT: Alphabetical by town

DESCRIPTION:

Includes North Ogden, Ogden, Riverdale, and South Ogden.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Weber County (Utah). Planning Commission

SERIES: 84052

1

TITLE: Planning and zoning plats

DATES: 1961; 1966.

ARRANGEMENT: Numerical by book and page (geographical location)

DESCRIPTION:

These maps show zoning boundaries within the county. They are usually blueprint maps which show streets, property lines, zoning boundaries, and area classifications. These maps are used for reference purposes and are frequently updated.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Weber County (Utah). Planning Commission

SERIES: 5322

3

TITLE: Publications

DATES: 1946-

ARRANGEMENT: Chronological.

DESCRIPTION:

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the county or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting agency achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Weber County (Utah). Planning Commission

SERIES: 5938

3

TITLE: Street numbering map.

DATES: 1958.

ARRANGEMENT: none

DESCRIPTION:

Maps indicating renumbering to create uniform street numbering.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.