

Retention and Classification Report

Agency: Washington County (Utah). County Recorder (1325)

87 North 200 East, #101
St. George, UT 84770
435-634-5709

Records Officer: _____

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AGENCY: Washington County (Utah). County Recorder

SERIES: 23670

4

TITLE: Abstracts (mines)

DATES: 1875-

ARRANGEMENT: By order of entry.

DESCRIPTION:

The Washington County recorder kept an abstract of mining claims. For each mining claim (or mill site) he made a chronological list of official activity. These actions include, but are not limited to, notices of location, proof of labor, deeds conveying interest or part interest to another party, and leases. The recorder generally began keeping an abstract when some official action involved the claim subsequent to original recording of location notice. In this record he included the name of the claim, the names of locators, and identified a mining district. He indicated the date of original location and where and when the notice was recorded. In the list of actions involving the claim, he included the names of grantee and grantor, the kind of instrument (or action), dates for recording and possibly additional details.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1875 and continuing to the present. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1875 and continuing to the present. Retain in State Archives permanently with authority to weed.

Paper: Retain in Office permanently after being microfilmed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23670

TITLE: Abstracts (mines)

(continued)

APPRAISAL:

These records have historical value(s).

The mining abstracts contain summary historical information by mine for mining claims in Washington County.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23554

4

TITLE: Abstracts (Saint George)

DATES: 1862-

ARRANGEMENT: Sequential by plat letter, thereunder numerical by block number.

DESCRIPTION:

County recorders are required by Utah law to keep abstract records, which show by tract, every conveyance, encumbrance or other recorded document pertaining to land within the county (Utah Code Annotated, 1953, 17-21-6). Each abstract entry indicates the kind of document, notes the dates it was created and filed, and names a grantee and grantor. It contains a legal description of the property and identifies a location in terms of plat, block and lot number. Abstract entries indicate where transactions were acknowledged, name the acknowledging officer, indicate when the entry was made in the abstract book, and tell the book and page where documents were recorded. The entries in Abstract Book A, Abstract Book A 1, and Abstracts: Saint George, chronicle documents relating to town lots in the city of Saint George. Abstract Books A and A 1 contain entries for Hurricane and Santa Clara as well.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: For records beginning in 1862 through 1992. Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23554

TITLE: Abstracts (Saint George)

(continued)

Microfilm duplicate: Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

Computer data files: For records beginning in 1993 and continuing to the present. Retain in Office permanently.

APPRAISAL:

These records have historical, and/or legal value(s).

Saint George abstracts historically document property ownership for each town lot in the city.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 16432

4

TITLE: Abstracts (sectional land)

DATES: 1874-

ARRANGEMENT: Geographical: range 10-20, thereunder township 37-43, and thereunder section 1-36.

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

County recorders are required by Utah law to keep abstract records which show by tract, every conveyance, encumbrance or other recorded document pertaining to land within the county (Utah Code, Annotated, 1953, 17-21-6). Abstract Books B-B 4 and Abstracts: Sectional Land Range 10-20 provide a chronological history of ownership and encumbrances for all land in Washington County which lies outside of community surveys. Abstract entries indicate the type of document, note the dates it was created and filed, and name a grantee and grantor. They include a legal description of the property and indicate its location within the section. Abstract entries report where a transaction was acknowledged, name the acknowledging officer, tell when the entry was made in abstract, and indicate the book and page number where deeds or other documents were recorded. These records contain the history of property ownership by providing "a true chain of title to each tract or parcel and the encumbrances thereon as shown by the records of the office" by geographical location (UCA 17-21-6(3)(2011)). They contain "every instrument recorded, the date and kind of instrument, time of recording, and the book and page and entry number" (UCA 17-21-6(l)(f) (2011)).

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: For records beginning in 1874 through 1992. Retain in Office permanently.

AGENCY: Washington County (Utah). County Recorder

SERIES: 16432

TITLE: Abstracts (sectional land)

(continued)

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Computer data files: For records beginning in 1993 and continuing to the present. Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

This retention is based upon UCA 17-21-1. Abstract Books are permanent and open to the public. They provide essential information on the history of land ownership in Utah.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23731

3

TITLE: Abstracts (subdivisions)

DATES: 1960-

ARRANGEMENT: alphabetical.

DESCRIPTION:

These books contain abstract records for subdivisions in Washington County. A chronological history of official transactions for each lot in each subdivision includes the following information: date of filing, book and page where recorded, grantor, grantee, kind of instrument, and a description of the lot. These records contain the history of property ownership by providing "a true chain of title to each tract or parcel and the encumbrances thereon as shown by the records of the office" by geographical location (UCA 17-21-6(3)(2011)). They contain "every instrument recorded, the date and kind of instrument, time of recording, and the book and page and entry number" (UCA 17-21-6(l)(f) (2011)).

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: For records beginning in 1960 through 1992. Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

Computer data files: For records beginning in 1993 and continuing to the present. Retain in Office permanently.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23731

TITLE: Abstracts (subdivisions)

(continued)

Microfilm duplicate: Retain in Office permanently.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23555

4

TITLE: Abstracts (towns)

DATES: 1863-

ARRANGEMENT: By community, thereunder by block number.

DESCRIPTION:

County recorders are required by Utah law to keep abstract records, which show by tract, every conveyance, encumbrance or other recorded document pertaining to land within the county (Utah Code, Annotated, 1953, 17-21-6). Each abstract entry indicates the kind of document, notes the dates it was created and filed, and names a grantee and grantor. It contains a legal description of the property and identifies a location in terms of plat, block and lot number. Abstracts report where transactions were acknowledged, name acknowledging officers, indicate when entries were in the abstract and tell the book and page number where deeds or other documents were recorded. Entries in Abstract Books D and D 1 were later carried forward in Abstracts: Towns. These records provide a chronological history of ownership and encumbrances for each town lot within Washington County communities other than the city of Saint George, with the exception that abstracts for Hurricane and Santa Clara begin in books A and A 1, but are later carried forward in Abstracts Indexes: Towns.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with

AGENCY: Washington County (Utah). County Recorder

SERIES: 23555

TITLE: Abstracts (towns)

(continued)

authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

Computer data files: For records beginning in 1992 and continuing to the present. Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

This series provides a chronological history of land ownership in Washington County communities.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23771

4

TITLE: Abstracts index (sectional land)

DATES: 1874-

ARRANGEMENT: Numerical by range, thereunder numerical by township.

DESCRIPTION:

The county recorder created an index to identify page numbers in Abstract Books B-B 4 in which he entered abstracts for land in each section in Washington County townships. References cite page numbers in abstract books where entries were made for that section.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

Paper: For records beginning in 1874 through 1992. Retain in Office permanently.

Computer data files: For records beginning in 1993 and continuing to the present. Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

This index provides access to early abstracts for sectional land.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23771

TITLE: Abstracts index (sectional land)

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23718

4

TITLE: Abstracts index (towns)

DATES: 1862-

ARRANGEMENT: By community, thereunder by plat, thereunder by block.

DESCRIPTION:

The county recorder created an index to identify page numbers in Abstract Books D-D 1, and Abstract Books A-A 1, in which he entered abstracts for each block in Washington County's surveyed communities. The index also indicates which book the block was carried forward to in City (Saint George) or Abstracts: Towns 1-4.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

Computer data files: Retain in Office permanently.

Paper: For records beginning in 1862 through 1992. Retain in Office permanently.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23718

TITLE: Abstracts index (towns)

(continued)

APPRAISAL:

These records have historical value(s).

This index provides access to the abstracts for Washington County communities.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23693

4

TITLE: Abstracts name index

DATES: 1862-

ARRANGEMENT: Alphabetical by first letter of surname.

DESCRIPTION:

The Washington County recorder created a name index to individuals whose names appear in abstract record books. This index consists of a list of the names followed by a running list of the book and page numbers where entries were made in the abstracts involving that individual. These records contain the history of property ownership by providing "a true chain of title to each tract or parcel and the encumbrances thereon as shown by the records of the office" by geographical location (UCA 17-21-6(3)(2011)). They contain "every instrument recorded, the date and kind of instrument, time of recording, and the book and page and entry number" (UCA 17-21-6(l)(f) (2011)).

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: For records beginning in 1862 through 1992. Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

Microfiche duplicate: Retain in Office permanently.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23693

TITLE: Abstracts name index

(continued)

Computer data files: For records beginning in 1993 and continuing to the present. Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 84209

4

TITLE: Agreements and leases

DATES: 1923-1954.

ARRANGEMENT: Chronological in the order recorded.

DESCRIPTION:

Agreements and leases were recorded by the county recorder when certain privileges were granted to one party while the other party retained property ownership or when two parties wanted to make an agreement between them official. Many kinds of leases and agreements are contained in these books, however, the majority of records involve mineral rights. In accordance with a 1920 Congressional act designed to promote the mining of coal, phosphate, oil, oil shale, or gas and sodium on the public domain, (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XLI, part 1, chap. 85) individuals or corporations could obtain prospecting permits on the public land which entitled them to extract coal or other mineral deposits. In addition to prospecting permits, Washington County lease and agreement books contain numerous documents granting one individual the right to enter to procure oil, gas, or minerals while another individual retains ownership and the right to use the land for agricultural purposes. Documents in these books define who is leasing from whom; describe the property being leased; define the covenant or agreement and its terms; identify encumbrances, benefits, royalties; and define both lessee and lessor privileges and responsibilities. Other issues which may be discussed include liens, who will pay taxes, and compensation in case of damages.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

Leases and agreements include many legal agreements or leases, but in particular they document mining activity and petroleum production in Washington County.

AGENCY: Washington County (Utah). County Recorder

SERIES: 84209

TITLE: Agreements and leases

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 84213

4

TITLE: Auditor's tax deeds

DATES: 1936-1939.

ARRANGEMENT: Chronological by year, thereunder by entry number.

DESCRIPTION:

Auditor's tax deeds, which convey legal ownership of property from the county auditor to the county, were one step in the process of foreclosure for delinquent taxes. These deeds recite the amount of tax due for which the property was sold, the year in which it was assessed, the day and year of sale, the amount for which the real estate was sold, and give a full description of the property (Revised Statutes of Utah, 1933, chapter 80, section 10). According to Utah law, the county is authorized to execute a lien against real estate if property taxes remain unpaid. When taxes become delinquent, a certificate of sale facilitates a preliminary transfer of property from the owner to the county. The county holds the property, but continues to assess taxes for four years. During this time it can be redeemed by anyone willing to pay the delinquent taxes plus interest and penalties. If the property remains unredeemed after four years, the county can foreclose the lien by an action in district court. Foreclosed property is sold at auction in May of each year (Utah Code, 1984-1985, chapter 59, articles 7-9).

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1936 through 1939.
Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1936 through 1939.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

Auditor's tax deeds document foreclosures on property due to delinquent taxes during the 1930s.

AGENCY: Washington County (Utah). County Recorder

SERIES: 84213

TITLE: Auditor's tax deeds

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 19511

4

TITLE: Cemetery deeds

DATES: 1907-1960.

ARRANGEMENT: Chronological

DESCRIPTION:

In compliance with legislation passed in 1905 (Utah Code, 1953, 8-3-2) the Washington County recorder kept a record of cemetery deeds or burial rights. Cemetery deeds transferred ownership of burial plots in Saint George City Cemetery and the Cemetery of the City of Hurricane from the city of Saint George or the city of Hurricane to individuals. Each deed includes a legal description of the plot and proof of payment.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Deed records, GRS-735.

AUTHORIZED: 12-03-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1907 through 1960.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1907 through 1960.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
Cemetery deeds contain family history information.

PRIMARY DESIGNATION:

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

AGENCY: Washington County (Utah). County Recorder

SERIES: 23679

3

TITLE: Chattel mortgages

DATES: 1947-1987.

ARRANGEMENT: Numerical by entry file number.

DESCRIPTION:

Chattel mortgages are mortgages of personal property such as livestock, merchandise, machinery or furniture. The territorial legislature defined the terms of chattel mortgages and specified that the same should be recorded in the county where the mortgagor resided, and that the county recorder should keep a book specifically for that purpose with an index (Compiled Laws of Utah, 1888, chapter IV, part VI). These statutes were repealed in 1965 (Utah Code, 70A-10-102).

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative need ends and then transfer to State Archives.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The 1898 to 1925 records and indexes are kept for historical purposes as a sample of an obsolete process. Once very common chattel mortgages may now be used for both genealogical and community studies.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 82702

4

TITLE: Chattel mortgages index

DATES: 1898-1987.

ARRANGEMENT: Chronological.

DESCRIPTION:

The Washington County recorder kept an index to chattel mortgages, or mortgages of personal property, such as livestock, machinery, furniture, merchandise and crops. The index references chattel mortgages, releases of chattel mortgages, and bills of sale. The index identifies the type of document, names the mortgagee and mortgagor, gives the filing date and document date, and the amount of consideration money. Early indexes also indicate a book and page number, while later ones refer to a document file number. Statutes governing chattel mortgages were enacted by the Territorial Legislature in 1884 (Laws of Utah, 1884, Chapter XXI), and were repealed in 1965 (Utah Code, Unannotated, 1989, 70A-10-102).

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: For records beginning in 1888 through 1964. Retain in State Archives permanently with authority to weed.

Microfilm master: For records beginning in 1898 through 1987. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1898 through 1987. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This index provides reference to chattel mortgages which provide socioeconomic historical data.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82702

TITLE: Chattel mortgages index

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 84219

4

TITLE: Deeds

DATES: 1869-1875.

ARRANGEMENT: Chronological.

DESCRIPTION:

In 1852 the Utah territorial legislature established regulations for the transfer and possession of real estate. They determined that a deed must be officially recorded for every sale or transfer of property, and that no transaction would be valid unless so recorded. Deeds were to be based on officially recognized surveys (Laws of Utah, 1852. "An Act Regulating Transfers of Possession of Land and Real Estate," p. 66-67). Early deeds included names of buyer and seller and a legal description of the property. They specified a consideration for which the transfer was being made, either an amount of money or good will, and were signed by the grantors (sellers) and witnesses. In addition to transfers from one individual to another, Deed Books D and G contain certificates from the General Land Office of the United States conveying land from the Federal Government to individuals who had purchased it according to requirements established by Congress.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1869 through 1875.
Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1869 through 1875.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
This series contains important records documenting the early settlement of Washington County.

AGENCY: Washington County (Utah). County Recorder

SERIES: 84219

TITLE: Deeds

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23264

4

TITLE: Deeds (Pine Valley)

DATES: 1878-1951.

ARRANGEMENT: Chronological by date recorded.

DESCRIPTION:

Deeds are official contracts transferring property ownership. According to Utah law, no transfer or sale of property is valid unless it is recorded by the county recorder. (Laws of Utah, 1852. "An Act Regulating Transfers of Possession of Land and Real Estate," p. 66-67). Deeds include the names of buyer and seller, a legal description of the property, and specify the terms of the transfer. They are signed by the grantors (sellers) and witnesses. All documents in this series relate to property in western or north central Washington County, which includes Enterprise, Pine Valley, Ivins, Gunlock, Santa Clara, and Pinto. The records include not only deeds, but a wide variety of documents relating to real estate. These include mayor's deeds, indentures, quit claim deeds, warranty deeds, mortgages, mining claims, court decrees, auditor's tax deeds, preemption, desert land and homestead certificates, leases, agreements, right of way deeds and easements. They also include a few miscellaneous records.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1878 through 1951.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1878 through 1951.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).
This series contains numerous documents relating to land ownership in western and north central Washington County.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23264

TITLE: Deeds (Pine Valley)

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23286

4

TITLE: Deeds (Saint George)

DATES: 1874-1954

ARRANGEMENT: Chronological by date recorded.

DESCRIPTION:

In March 1867, Congress passed "Act for the Relief of the Inhabitants of Cities and Towns upon the Public Lands" (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XIV, chap. CLXXVII), which established county probate judges or mayors as intermediaries who would distribute land and adjudicate ownership for individuals living in surveyed communities on the public domain. As the Washington County probate court proceeded to follow this direction, the county recorder established a new set of deeds books for the city of Saint George. The first records in these books are conveyances from the federal government to the mayor of Saint George followed by conveyances from the mayor to individual claimants (Deed Book F). Thereafter, the deed books contain a wide variety of documents relating to real property in Saint George or the immediate vicinity. The documents in these books include warranty or quit claim deeds conveying property from one individual to another. They contain patents, desert land and homestead certificates validating individual homesteads or purchases in the public domain, and state land certificates issued to those who purchased state land. They contain tax deeds and sheriff's deeds chronicling the sale of property for unpaid taxes or debts. Whenever the 5th District Court settled an estate or otherwise adjudicated a land related issue, the court decree was also recorded in the deed books.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1874 through 1954.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1874 through 1954.
Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23286

TITLE: Deeds (Saint George)

(continued)

APPRAISAL:

These records have historical, and/or legal value(s).

These records document settlement and land ownership in Saint George.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23263

3

TITLE: Deeds (Silver Reef)

DATES: 1875-1928.

ARRANGEMENT: Chronological by record date.

DESCRIPTION:

The documents in this series of books, including Deed Record Books J, L, M, P, Q, and S, record the boom and bust of a Washington County mining town. Silver Reef had a population of 1,040 in 1877 and was abandoned by 1900. Deeds in Silver Reef conveyed land, town sites, mines, mills, water rights, and especially mining claims. However, the Washington County recorder originally began using Deed Book J for recording deeds transferring property from one individual to another as opposed to deeds conveying original ownership. These deeds include town lots in several town sites, predominantly Saint George, but also Washington, Harrisburg, Leeds, Middleton and Hebron. In addition to town lots, Book J also includes many mining deeds from the Harrisburg Mining District. Beginning with Deed Record Book L, and continuing in Books M, P, Q and S, these books primarily contain documents pertaining to town lots and mining claims in Silver Reef, but also include some deeds in Leeds and Toquerville.us Other documents in this series include homestead and federal land certificates, mortgages, mortgages foreclosures, notices of location, liens, sheriff's and auditor's tax deeds, powers of attorney, estate settlements and occasional maps of mining claims.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1875 through 1928.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1875 through 1928.
Retain in State Archives permanently with authority to weed.

Paper: For records beginning in 1875 through 1876. Retain in Office permanently after being microfilmed and then destroy provided microfilm has passed inspection.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23263

TITLE: Deeds (Silver Reef)

(continued)

APPRAISAL:

These records have historical value(s).

The documents in this series document the boom and bust of Silver Reef, a significant mining town.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23265

4

TITLE: Deeds (Toquerville)

DATES: 1865-1954.

ARRANGEMENT: Chronological by date recorded.

DESCRIPTION:

In 1882 the territorial legislature shifted the boundary between Kane and Washington Counties, so that a large section of western Kane County became part of Washington County (Laws of Utah, 1882, Chapter LII, "Creating Garfield County"). The county recorder began a new set of deed books for the annexed land. These books contain a wide variety of documents relating to real property in eastern Washington County, which includes Toquerville, Hurricane, LaVerkin, Springdale, Rockville, Grafton, Virgin City, New Harmony, Bellevue, Mountindell, and Duncan. These deed books contain warranty or quit claim deeds, which conveyed property from one individual to another; probate judge deeds validating individual claims to land in Grafton, Virgin City and Toquerville; and desert land and homestead certificates documenting individual homesteads or purchases in the public domain. They contain state land certificates issued to purchasers of state owned lands. They contain tax deeds and sheriff's deeds chronicling the sale of property for unpaid taxes or debts. Whenever the 5th District Court settled an estate or otherwise adjudicated a land related issue, the court decree was also recorded in the deed books. The deed books contain other land related documents, including mining claims, agreements, oil and gas leases, assignments, easements, and right of way deeds. They contain additional miscellaneous records such as affidavits, bishop's certificates and powers of attorney.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1865 through 1954.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1865 through 1954.
Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23265

TITLE: Deeds (Toquerville)

(continued)

APPRAISAL:

These records have historical, and/or legal value(s).

The records in this series document settlement and land ownership in eastern Washington County, including Hurricane, Toquerville, Springdale, Rockville and other communities.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23262

4

TITLE: Deeds (Washington)

DATES: 1875-1949

ARRANGEMENT: Chronological by date recorded.

DESCRIPTION:

In March 1867, Congress passed "An Act for the Relief of the Inhabitants of Cities and Towns upon the Public Lands" (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XIV, chap. CLXXVII), which established county probate judges as intermediaries to distribute land and adjudicate ownership for individuals living in surveyed communities on the public domain. As the Washington County probate court proceeded to follow this direction, the county recorder established a new set of deeds books for Washington City and Harrisburg. The first records in these books are conveyances from the federal government to the probate judge followed by conveyances to individual claimants in these communities (Deed Book H). Thereafter, the documents in this series include a wide variety of deeds and other land related documents. Deed Book H also contains mining deeds and notices of location for the Harrisburg mining district. All books in this series contain court decrees relating to estate settlements, preemption and homestead certificates conveying land to individuals from the United States government, and state land certificates conveying land to individuals from the State of Utah. Washington deed books also include a few miscellaneous records such as powers of attorney, affidavits of identity, and bishop's certificates . Deed Record Book R 2 and R 3 contain numerous tax deeds, in which property was sold to recoup delinquent taxes.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1875 through 1949.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1875 through 1949.
Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23262

TITLE: Deeds (Washington)

(continued)

APPRAISAL:

These records have historical, and/or legal value(s).

These records document settlement and land ownership in the Washington area of Washington County.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23705

3

TITLE: Federal tax lien index

DATES: 1948-

ARRANGEMENT: alphabetically and thereunder chronologically.

DESCRIPTION:

Utah county recorders are required to record notices of liens for taxes payable to the United States as well as certificates discharging those liens. They are further required to keep an alphabetical index showing the name and residence of delinquent tax payers, the amount owed in tax, penalties and interest, and the date the notice was recorded (Utah Code, Annotated, 1953, 38-6-1,2). This Washington County index also includes the notes about when the lien was discharged.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1948 through 1988.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1948 through 1988.
Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 82622

4

TITLE: Fee and entry books

DATES: 1888-1983.

ARRANGEMENT: Numerical by file number with numbers assigned chronologically.

DESCRIPTION:

Since 1888, Utah law has required that each county recorder keep an "entry book," in which he must immediately report in order every document he records. (Laws of the Territory of Utah, 1888, chapter XLIX, section 1). Each entry in the Washington County fee and entry books has been assigned a corresponding consecutive file number. Each entry names the parties involved, indicates the kind of transaction (or kind of instrument), and provides a legal description of the property involved. Each entry gives the date the document was created and the date and time it was recorded. It reports book and page numbers where documents were recorded in deed or other official record books, and indicates the amount of the fee paid for the recording.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1888 through 1983.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1888 through 1983.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

This series provides a list of all instruments recorded by the Washington County recorder after 1888.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82622

TITLE: Fee and entry books

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 82703

4

TITLE: Grantee indexes

DATES: 1888-1983.

ARRANGEMENT: Grouped alphabetically and arranged chronologically thereunder.

DESCRIPTION:

Utah law requires that each county recorder shall keep a grantee index, which references all deeds and final judgments affecting the title or possession of real property. This index must include the following information, date of filing, kind of instrument, number of instrument, consideration, book and page number where recorded, and a brief description of the premises (Utah Code, Unannotated, 1988, 17-21-6). This law, enacted by the Territorial Legislature in 1888, prompted the Washington County recorder to begin keeping this index (Laws of the Territory of Utah, 1888, chapter XLIX, section 7). The grantee indexes provide access to a wide variety of documents relating to land ownership, such as deeds, mortgages, notices, affidavits, mining claims and patents. The recorder also used this index to reference some documents not related to land ownership. These include military discharges, bonds and oaths of office.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1888 through 1983.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1888 through 1983.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This index provides access to numerous documents recorded by the Washington County recorder.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82703

TITLE: Grantee indexes

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 82704

4

TITLE: Grantor indexes

DATES: 1888-

ARRANGEMENT: Grouped alphabetically and arranged chronologically thereunder.

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Utah law requires that each county recorder shall keep a grantor index, which indexes all deeds and final judgments affecting the title or possession of real property. The index must include: grantor's or seller's name in alphabetical order, grantee's name, date of the instrument, date of filing, kind of instrument, number of instrument, consideration, book and page where recorded, and a brief description of the premises (Utah Code, Unannotated, 1988, 17-21-6). This law, enacted by the Territorial Legislature in 1888, prompting the Washington County recorder to begin keeping this index (Laws of the Territory of Utah, 1888, chapter XLIX, sec 7). The grantor index provides access to a wide variety of documents relating to land ownership, including deeds, mortgages, affidavits, decrees, mining claims, and patents. The recorder also made reference to some documents not related to land, including military discharges, bonds and oaths of office.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1888 through 1983.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1888 through 1983.
Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82704

TITLE: Grantor indexes

(continued)

APPRAISAL:

These records have historical value(s).

This index provides access to the many records kept by the Washington County recorder subsequent to 1888.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23732

3

TITLE: Judgment transcript index

DATES: 1896-

ARRANGEMENT: Alphabetical by initial letter of surname of debtor, thereunder chronological.

DESCRIPTION:

This is an index to judgments made on debtors. The records are sent to the recorder's office from several different courts and are filed with the recorder. They are maintained as an official record of all judgments. The information includes judgment debtors, judgment creditors, amount of judgment, where recorded, when recorded, when filed, when satisfied, and remarks.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The index has administrative and historic value and facilitates clerical management of and access to case files. The permanent disposition of the case files is based on their historical, administrative, and legal value.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23732

TITLE: Judgment transcript index

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23279

4

TITLE: Land certificates

DATES: 1856-1891.

ARRANGEMENT: Chronological

DESCRIPTION:

The 1852 legislature established regulations for the transfer and possession of real estate. They determined that a quit claim or deed must be recorded for every sale or transfer of property, and that no transaction would be valid unless officially recorded. They further directed that the recorder should not record land to any person or make any transfer without a certificate that the land had been surveyed. (Laws of Utah, 1852. "An Act Regulating Transfers or Possession of Land and Real Estate," p. 66-67). Land certificates (or survey certificates) verify original ownership and provide a legal description of the land. They were signed by the county surveyor and/or county selectmen.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1856 through 1891.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1856 through 1891.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
Land certificates document early land ownership in Washington County.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 21883

3

TITLE: Land sale record book

DATES: 1898-1923.

ARRANGEMENT: Chronological

DESCRIPTION:

Records of land sales occurring in the county.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on research value of records documenting very old land sales (1898 - 1923) in the County.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23252

4

TITLE: Land transcripts

DATES: 1907-1956.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

Washington County Deed Record Book V, called Transcript of Lands, describes those lands in Washington County which were granted by the Federal Government for the support of education and other public institutions and for building permanent reservoirs, as provided by an Act of Congress passed 16 July 1894. This Act, which enabled the people of Utah to draft a constitution and form a state government, also granted to the State of Utah specified numbers of acres for public benefit (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XXVIII, chap. CLXXXVIII. Published by authority of Congress, Boston: Brown, Little and Company). In 1907 the Utah State Legislature mandated that the Secretary of State should transmit to each County Recorder, a transcript of all lands within his county selected by the State of Utah under the provisions of this Act (Laws of Utah, 1907, chapter 163).

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1907 through 1956.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1907 through 1956.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series documents the exact location of lands in Washington County which were granted by the Federal government to the State of Utah for the benefit of education and other public purposes.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23252

TITLE: Land transcripts

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 84264

4

TITLE: Liens

DATES: 1908-1967.

ARRANGEMENT: Chronological

DESCRIPTION:

The documents in this series relate to two general types of liens: mechanic's liens and public welfare liens. Mechanic's liens are claims against real property to secure just payment for labor, services of materials provided to a property owner. Posting notice and recording the lien with the county recorder provided notice to other potential claimants and prompted the court to hear and act upon the claims (Utah Code, Annotated, 1953, 38-1-1 to 38-1-26). Public welfare liens are claims against the real property of individuals on public welfare in order to secure reimbursement for funds advanced to them. Public welfare liens are collectable only at the property owner's death or the sale of his property.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Lien records provide economic history.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23516

3

TITLE: Medical and dental certificates record book

DATES: 1893-1942.

ARRANGEMENT: By category, thereunder chronological.

DESCRIPTION:

This volume records copies of certificates granted to doctors and dentists to practice medicine and filed for record. Although certified in many places, presumably these individuals chose to practice in Washington County.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 84234

4

TITLE: Military discharges

DATES: 1923-1967.

ARRANGEMENT: According to branch of service or time of discharge, thereunder in chronological order.

DESCRIPTION:

Since 1923, Utah code has provided that upon presentation, the county recorder shall record honorable discharges from the military, naval or marine service of the United States, and any orders, citations, and decorations of honor relating to a person while in the military service. County recorders' copies are considered evidence with the same effect as the original (Utah Code, 17-21-14, 2000). Military discharges contain extensive personal, as well as military and discharge information. The Washington County recorder recorded discharges from 1923 to 1966, but the documents generally relate to men who were discharged in one of three time periods: 1898-1900; 1918-1920 and 1944-1948.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1923 through 1966.
Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1923 through 1966.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23730

3

TITLE: Mining claims indexes

DATES: 1970-

ARRANGEMENT: alphabetical

DESCRIPTION:

The Washington County recorder kept indexes to mining claims in several formats. From 1970-1992 she kept a hand written index which lists claims alphabetically by claim name and includes names of locators, date of location, date of recording, entry number and mining district. She repeated the same information, presenting the same data alphabetically by names of locators. This information in this index is repeated in an electronic index, which provides the same information and also indicates the last date of any action on the claim. Computer printouts have been microfilmed in several formats, including alphabetically by claim name, by claimant name, and as a list of patented mines. A hard copy of the list of patented mines is also presented as a microfilm copy of a set of 3x5 cards.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Computer data files: Retain in Office permanently.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23730

TITLE: Mining claims indexes

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23669

4

TITLE: Mining deeds

DATES: 1901-1955.

ARRANGEMENT: Chronological by date recorded.

TOTAL VOLUME: 3.00 reels.

DESCRIPTION:

Mining deeds transfer ownership or part interest in mining claims from one party to another. In the document, deeds name a grantor and grantee, specify the amount of consideration money and whether divided or undivided interest in the claim. They describe the location of the claim, and identify when, where and by whom it was originally recorded. In addition to deeds, this series contains many mineral certificates. Ownership of a mining claim involved more than discovery, possession and recording, but also required that the claimant work the ground and perform labor on the claim as required by Congress and the regulations of local mining districts (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XVII, chap. 152). When sufficient labor has been performed to entitle a claimant to a patent or final ownership, the General Land Office issued a mineral certificate, which the claimant had recorded in the deed books. In addition to mining deeds and mineral certificates, these books contains other official documents relating to mining, such as powers of attorney and oil leases. Mining Record Book X 3 contains numerous affidavits of failure to contribute or perform labor.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

This series contains mining deeds, mineral certificates and other documents relating to the history of mining in Washington County.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23669

TITLE: Mining deeds

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 6151

4

TITLE: Mining notices index

DATES: 1906-1914.

ARRANGEMENT: Alphabetical, thereunder chronological.

TOTAL VOLUME: 1.00 reel.

DESCRIPTION:

The Washington County recorder created an index to notices of location, which provides access by the name of locator or claimant. It indicates kind of document, entry number, date of the document and of recording, and the book and page number where recorded. It also includes the name of the claim (or grantor), and the mining district in which the claim was located.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1906 through 1914.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1906 through 1914.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
This index provides access to mining claims filed by the
Washington County recorder.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 81372

4

TITLE: Mining notices of location

DATES: 1891-1959.

ARRANGEMENT: Chronological.

DESCRIPTION:

Federal mining law enacted in 1872 provided that all valuable mineral deposits in the public domain were free and open to exploration and purchase and that the locators of the same were to have exclusive right of possession as long as they complied with the laws of the United States and of the local mining district. (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XVII, chap. 152). This act outlined the method by which mining claims could be patented, the first step being the discovery of a potentially productive site and recording of a claim or notice of location. Each notice of location recorded in these books indicates the name or names of locators, provides a legal description of the location, names the claim, and usually the mining district, and is signed by the county recorder. Recorded claims document three distinct periods of mining activity in Washington County. During the late nineteenth century, numerous claimants recorded notices of location for lode claims to mineral deposits such as silver or copper. In the first decade of the twentieth century, claimants were focusing on placer claims for potential petroleum production, and in the mid-1950s they were primarily interested in uranium.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: For records beginning in 1888 and continuing to the present. Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1879 through 1948. Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 81372

TITLE: Mining notices of location

(continued)

APPRAISAL:

These records have historical value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23680

4

TITLE: Mining plats

DATES: ca. 1925

ARRANGEMENT: Alphabetical by mining district.

DESCRIPTION:

This series contains plat maps for mines in Harrisburg, Gold Strike, and Tutsagubet Mining Districts, and for mines in unorganized area. Mining plats delineate and name specific mining claims on a grid map which covers about six sections of a township. This series contains only a few plat maps and is not a complete record.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series contains plat maps identifying certain mining claims.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23671

4

TITLE: Mining proof of labor

DATES: 1897-1956.

ARRANGEMENT: Chronological by date recorded.

DESCRIPTION:

Federal mining law enacted in 1872 provided that all valuable mineral deposits in the public domain were free and open to exploration and purchase and that the locators of the same were to have exclusive right of possession as long as they complied with the laws of the United States and of the local mining district. The law authorized the democratic organization of local mining districts and charged them to record mining claims and manage mining operations in accordance with Federal law and local needs and customs. Final ownership of a mining claim involved more than discovery, possession and recording, but also required that the claimant work the ground and perform labor on the claim as required by Congress and the regulations of local mining districts. (Statutes at Large, Treaties, one hundred dollars worth of labor be performed or improvement made during each year. The primary documents in this series are affidavits offering proof that the requisite labor had been performed. In certain years Congress legislated exceptions to this labor requirement. For example, in 1917 Congress passed a joint resolution to suspend the requirement of annual assessment work on mining claims during the years 1917 and 1918. (Statutes at Large, Treaties, and Proclamations, of the United States of America, vol. XL, chap. 75). However, the law required that in order to obtain the benefits of this resolution, every claimant must file a notice of his desire to hold his claim. Other exceptions to the labor requirement were passed in 1933, 1934, 1937, and 1943-1944. In accordance with these, the documents in this series include notices of intent to hold a claim in addition to documents showing proof of labor.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23671

TITLE: Mining proof of labor

(continued)

APPRAISAL:

These records have historical, and/or legal value(s).

The documents in this series offer proof of the labor necessary to patent mining claims in Washington County.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23582

3

TITLE: Miscellaneous abstracts

DATES: 1878-1888.

ARRANGEMENT: Topical lists, thereunder chronological.

TOTAL VOLUME: 0.25 cubic feet.

DESCRIPTION:

This book contains abstracts of chattel mortgages, powers of attorney, writs of attachment, transcripts of judgement, certificates of sale and a miscellaneous land index. Each list is less than two pages long and covers from two to ten years between 1878 and 1888. The lists identify the parties involved, dates of filing and where relevant provide property descriptions and name the court involved.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: For records beginning in 1878 through 1888. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These books are historically significant based on the scarcity of information for this time period.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 82707

4

TITLE: Miscellaneous record books

DATES: 1947-1957.

ARRANGEMENT: Chronological.

DESCRIPTION:

Utah law requires county recorders to record, in a book kept for that purpose, all documents, records and other writings either required or permitted by law (Utah Code, Annotated, 1943, 19-18-3). From 1947 to 1957 the Washington County recorder kept a separate book for miscellaneous records, or records that did not fit into any other organized category. The majority of these documents are: bills of sale; affidavits, including affidavits of identity; death certificates; certificates of redemption; bishop's and president's certificates; and powers of attorney. There are also a few wills, letters, releases of lis pendens, licenses to practice medicine, statements of proof of labor, city ordinances, lien waivers, declarations of homestead, and mining locations declared null and void.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This book contains a variety of different kinds of records kept by the Washington County recorder.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82707

TITLE: Miscellaneous record books

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23468

4

TITLE: Miscellaneous records index

DATES: 1908-

ARRANGEMENT: Alphabetical by name, thereunder chronological.

DESCRIPTION:

The Washington County recorder created an index to miscellaneous records. This index indicates names of grantee and grantor, dates of creation and filing, type of document, and file number. Some of the documents referred to in this index are: contracts, leases, mergers, death certificates, affidavits, city ordinances, powers of attorney, right of ways, covenants, resolutions, cemetery deeds, restrictions, bonds, orders, licenses, leases, agreements, bills of sale, oil leases, notices of noncompliance, mortgage foreclosures, president's and bishop's certificates, notices of lis pendens, letters, options, deeds, trust deeds, limited partnerships, and military discharges.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1908 through 1988.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1908 through 1988.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
This index provides access to a variety of documents kept by the Washington County recorder.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23260

4

TITLE: Mortgage index

DATES: 1954-1978.

ARRANGEMENT: By mortgagee or mortgagor, thereunder alphabetical.

DESCRIPTION:

The Washington County recorder kept a mortgage index beginning in 1954, which identifies mortgages and mortgage related documents. She recorded this index in two separate volumes, one referencing mortgagors and the other mortgagees. For each entry, she noted the type of document, the names of mortgagee and mortgagor, the date of the document and date of filing, and a description of the property. She included the book and page number where the document was recorded. The index refers to mortgages, corporate mortgages, trust deeds, and satisfactions or releases of mortgage. Frequently, releases of mortgage also include the book and page where the mortgage was originally recorded. Infrequently, the index also refers to chattel mortgages, contracts, liens and releases of a lien, notices of default and Federal income tax liens and releases.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1954 through 1978.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1954 through 1978.
Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 82705

4

TITLE: Mortgages

DATES: 1884-1956.

ARRANGEMENT: Chronological.

DESCRIPTION:

County recorders are required by Utah law to record all conveyances, mortgages and other instruments, papers or notices affecting the title or possession of real property within the county (Utah Code, Unannotated, 1953,17-21-10). In 1884 the Washington County recorder began keeping a separate volume for mortgages and related documents. These volumes include mortgages, chattel mortgages, corporation mortgages, mortgage releases, chattel mortgage releases, assignment of mortgages, second and third mortgages, renewal of chattel mortgages, and a few bills of sale.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: For records beginning in 1884 through 1956. Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1884 through 1956. Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1884 through 1956. Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the fact that mortgages and chattel mortgages document economic resources and activity.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82705

TITLE: Mortgages

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23518

4

TITLE: Oaths of office and bonds

DATES: 1897-1930.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

The laws of Utah as adopted in 1896 required county officials to take an oath and give a bond before entering into the discharge of their duties. All official bonds were to be recorded in the office of the county recorder and filed in the office of the county clerk (Laws of Utah, 1896, chapter 81, sec 48 & 56). In the oath of office a new official swore that he would faithfully carry out the duties of his office. In the bond the new official and his sureties put up a bond for an amount determined by the county commissioners. The bond stated that if the officer neglected to perform his duties, then this money would be paid to the county, but if he did faithfully carry out his duties, then the bond would become null and void. The Washington County recorder recorded the bonds of many county officials.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series identifies individuals who held political office in Washington County. This disposition is based on both the evidential and informational value of these records. They are important research tools. These oaths may be used to document the organization of the agency/office and to identify individual persons serving in elected and appointed positions.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23518

TITLE: Oaths of office and bonds

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23691

4

TITLE: Official and subdivision maps

DATES: 1862-1973.

ARRANGEMENT: None apparent. Map books predate individually filed maps.

DESCRIPTION:

The official and subdivision maps filed by the Washington County recorder are contained in two map books and a set of individually filed maps. The map books include survey maps for town sites, farms, fields, individual land entries and subdivisions. With a few exceptions, the filed maps are subdivision maps. All maps contain the authorizing signatures of the county surveyor and county commissioners, and for early maps, the county probate judge.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series contains original survey maps for Washington County.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 7067

4

TITLE: Official records

DATES: i 1905-

ARRANGEMENT: Numerical by book number, thereunder chronological
DESCRIPTION:

These are copies of all official records recorded with the county recorder including deeds, mortgages, mining records, military discharges, etc. Upon payment of fees for the same, the recorder must record in the "Official record" book all papers, documents, records, and other writings required or permitted by law to be recorded. In some counties all recorded instruments are compiled together as part of the "Official records", while others compile each type of instrument separately (See Deed records, Mortgage records, Mining records, Water records, etc.)

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

AGENCY: Washington County (Utah). County Recorder

SERIES: 7067

TITLE: Official records

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 83898

4

TITLE: Plat maps

DATES: 1962-

ARRANGEMENT: Chronological by filming year, thereunder by location.

DESCRIPTION:

Each Utah county recorder is responsible to prepare and keep current plat maps for all land within the county (Utah Code, Annotated, 1953, 17-21-21). These maps delineate property boundaries and show current property ownership. The Washington County recorder has drawn a separate map for each section within each township, and where detail required, separate maps for portions of sections and community blocks. More recent plat maps have been further broken down by community blocks and subdivisions. This series contains three complete sets of ownership plats. The first, called Old Ownership Plats, is not dated, but is calculated to reflect ownership as of 1962. The second is assumed to be current as of microfilming in 1974, and likewise the third in 1989. The 1974 and 1989 maps indicate the book and page number where a deed of acquisition was recorded. The 1989 maps include street names but not street addresses.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 12/1988

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year and then microfilm and destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

AGENCY: Washington County (Utah). County Recorder

SERIES: 83898

TITLE: Plat maps

(continued)

Microfilm duplicate: For records beginning in 1974 and continuing to the present. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, historical, and/or legal value(s). Plat maps document property boundaries and provide historical and legal information about property ownership.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23685

4

TITLE: Powers of attorney index

DATES: 1901-1988.

ARRANGEMENT: Alphabetical by initial letter of surname, thereunder chronological.

DESCRIPTION:

A power of attorney is a legal document which authorizes someone to execute any conveyance of real estate as an agent or attorney for the owner. Powers of attorney are valid only after they have been acknowledged, certified and recorded (Utah Code, Annotated 57-1-8). The Washington County recorder did not keep a separate book for powers of attorney, but mixed them with deeds and other land related records. However, in accordance with Utah law (Utah Code, Annotated 17-21-6), she kept an index to powers of attorney which provides the date of filing and the book and page were recorded. This index includes both the names of property owners and designated attorneys, and indicates when and if the power of attorney was revoked.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1902 through 1988.

Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1902 through 1988.

Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

This series is an index to powers of attorney in the Washington County deeds books.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 24145

3

TITLE: Title abstracts for land transferred from Kane County

DATES: 1872-1882.

ARRANGEMENT: none.

DESCRIPTION:

This abstract, signed by the Kane County Court, is a summary of land ownership for tracts transferred from Kane to Washington County in 1882. For each tract the abstract identifies the documents which validate land ownership and specifies the kind of document as well as recording information. The abstract identifies the names of grantee and grantor in the transaction, and provides survey information as well as a legal description.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23775

3

TITLE: Unidentified index

DATES: 1928.

ARRANGEMENT: Alphabetical by initial letter of individual surname.

DESCRIPTION:

This index B gives individual's name and then page(?) and line(?) number with one numeral over the other. Brought in from the county in January 2001 by Pat Scott, Archives records analyst. It is unknown what the index is to. It is also unknown which county office created it.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office for 72 years and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

The index has administrative and historic value and facilitates clerical management of and access to case files. The permanent disposition of the case files is based on their historical, administrative, and legal value.

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah). County Recorder

SERIES: 23251

4

TITLE: Water certificates and deeds

DATES: 1881-1958.

ARRANGEMENT: Chronological by recording date.

DESCRIPTION:

For a time, the Washington County Recorder maintained separate volumes (Record Books V 2, W, W 2 and W 3) to record official documents relating to water rights and irrigation. These records include documents validating the right to use water, including water certificates, notices of appropriation, and certificates of appropriation. They include a variety of deeds conveying water rights, including quit claim deeds, warranty deeds, and agreements. They also include documents relating to disputes over water rights as they were settled by the Water Commission or by Fifth District Court. The books also contain extraneous documents. In particular, Book V 2 includes a section of powers of attorney.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1881 through 1958.
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1881 through 1958.
Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
The deeds and certificates in this series document irrigation and water use in Washington County.

AGENCY: Washington County (Utah). County Recorder

SERIES: 23251

TITLE: Water certificates and deeds

(continued)

PRIMARY DESIGNATION:

Public

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 08/2019.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82708

4

TITLE: Water claims index

DATES: 1908-

ARRANGEMENT: Chronological by date.

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

The Washington County Recorder created a comprehensive index to documents relating to water rights. The index describes the kind of instrument, dates of creation and filing, names of grantor and grantee and name of claim. It indicates the book and page number where the documents were recorded. The documents referred to in this index include: 1) an assortment of water deeds, including warranty deeds, quit claim deeds, trust deeds, sheriff's deeds, mining deeds and administrator's deeds; 2) certification of water rights, including water certificates, affidavits and notices of appropriation, and certificates of appropriation; 3) Fifth District Court actions regarding water rights, including court decrees; 4) other documents involving water rights, including mortgages, resolutions, agreements, amendments, patents, and declarations of right of way.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1908 and continuing to the present. Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1908 and continuing to the present. Retain in State Archives permanently with authority to weed.

AGENCY: Washington County (Utah). County Recorder

SERIES: 82708

TITLE: Water claims index

(continued)

APPRAISAL:

These records have historical value(s).

This index provides reference to entries relating to water rights as they were recorded in a number of permanent Washington County land records series.

PRIMARY DESIGNATION:

Public