

Retention and Classification Report

Agency: Kane County (Utah). County Clerk (1479)

Kane County Courthouse
76 North Main Street
Kanab, UT 84741
435-644-2551

Records Officer: _____

83801	*Birth registers
19686	*Bounty books
83802	*Death registers
19682	*Ledgers
23492	*Marriage certificate record book
23491	*Marriage license record book
83800	Marriage licenses

AGENCY: Kane County (Utah). County Clerk

SERIES: 83801

4

TITLE: Birth registers

DATES: i 1900-1905.

ARRANGEMENT: Chronological by year, but not by month. Entries were recorded in order of report, not by date of birth.

DESCRIPTION:

These records contain birth registers recorded during the years 1900 through 1905. Each entry has the name of the child, date of birth, sex, race, color, parents' names, residence, name of informant, and an assigned number.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These are historical records with vital statistics information.

They should be kept permanently.

PRIMARY DESIGNATION:

Public

AGENCY: Kane County (Utah). County Clerk

SERIES: 19686

3

TITLE: Bounty books

DATES: 1901-1914.

ARRANGEMENT: Numerical by certificate number.

DESCRIPTION:

This book documents the payment of county and state bounties for the killing of various predators. It includes certificate or warrant number, date of issuance, person receiving payment, species and number.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Bounty record and index, GRS-248.

AUTHORIZED: 05-12-2021

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the record's secondary informational value. These volumes inform policies of predator control, issues of extermination of predators, and the livestock deaths on range areas.

PRIMARY DESIGNATION:

Public

AGENCY: Kane County (Utah). County Clerk

SERIES: 83802

4

TITLE: Death registers

DATES: i 1898-1905.

ARRANGEMENT: Chronological by year, but not by month. Entries were recorded in order of report, not by date of death.

DESCRIPTION:

These records contain death registers for the years 1898 to 1905. Each entry has the decedent's name, date of death, occupation, age, marital status, sex, race, color, residence, term of residence, cause of death, informant making the report, and the assigned number.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

APPRAISAL:

These records have historical value(s).
These are historical records with vital statistics information.
They should be kept permanently.

PRIMARY DESIGNATION:

Public

AGENCY: Kane County (Utah). County Clerk

SERIES: 19682

3

TITLE: Ledgers

DATES: 1869-1884; 1907-1913.

ARRANGEMENT: Chronological

TOTAL VOLUME: 0.30 cubic feet.

DESCRIPTION:

These ledgers document the expenditure of county funds by fund. The inside cover includes an alphabetical index for specific county funds. The ledger includes year, fund, date, expenditure's purpose, amount, balance, and totals.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/1998

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently after microfilming.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

This disposition is based on the record's secondary historical value in documenting the expenditure of county funds during the early twentieth century.

PRIMARY DESIGNATION:

Public

AGENCY: Kane County (Utah). County Clerk

SERIES: 23492

4

TITLE: Marriage certificate record book

DATES: 1888-1901.

ARRANGEMENT: Numerical by certificate number.

DESCRIPTION:

This volume contains handwritten transcriptions of marriage certificates and licenses. The information in the records includes the names of the bride and groom, their ages, residences, the date and place of the marriage, the name of the officiating party and witnesses, and the date filed by the clerk.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Vital records, GRS-285.

AUTHORIZED: 08-29-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical, and/or legal value(s).

This disposition is based on the value of these records in documenting marriages in Kane County.

PRIMARY DESIGNATION:

Public

AGENCY: Kane County (Utah). County Clerk

SERIES: 23491

3

TITLE: Marriage license record book

DATES: 1901-1966.

ARRANGEMENT: Chronological by filing date

DESCRIPTION:

The county clerk copied the couple's marriage license in to register books. Information includes bride and groom's names and signatures, the official performing the ceremony, witnesses, and date.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Vital records, GRS-285.

AUTHORIZED: 08-29-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

PRIMARY DESIGNATION:

Public

AGENCY: Kane County (Utah). County Clerk

SERIES: 83800

4

TITLE: Marriage licenses

DATES: 1887-

ARRANGEMENT: Chronological

DESCRIPTION:

This series contains copies of the marriage licenses granted in Kane County. The information includes names, addresses, and ages of bride and groom; date and number of license; date of marriage; title and signature of person performing the ceremony; and signatures of bride, groom, witnesses, and county clerk.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Vital records, GRS-285.

AUTHORIZED: 08-29-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

PRIMARY DESIGNATION:

Public