# Retention and Classification Report

**Agency:** Piute County (Utah). County Recorder (1524)

Piute County Courthouse
550 North Main, P.O. Box 116
Junction, UT 84740
435-577-2505

**Records Officer:** _____

| | |
|---|---|
| 26732 | Official Records |
| 27777 | Plat maps |

**AGENCY:** Piute County (Utah). County Recorder

**SERIES:** 26732 1
**TITLE:** Official Records
**DATES:** 1998-
**ARRANGEMENT:** numerical by book and page number
**DESCRIPTION:**

These are copies of all official records recorded with the county recorder including deeds, mortgages, mining records, military discharges, etc. Upon payment of fees for the same, the recorder must record in the "Official record" all papers, documents, records, and other writings required or permitted by law to be recorded.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Digital image: Retain in Office permanently.

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

**AGENCY:** Piute County (Utah). County Recorder

**SERIES:** 26732
**TITLE:** Official Records

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Piute County (Utah). County Recorder

**SERIES:** 27777 1
**TITLE:** Plat maps
**DATES:** 1896-
**ARRANGEMENT:**
**DESCRIPTION:**

These are plat maps showing property ownership and property lines for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract" (UCA 17-21-21 (1995)).

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Paper: Retain in Archives until superseded.

**PRIMARY DESIGNATION:**

Public UCA 17-21-19 & 63G-2-301(1)(g)(2008)