

Retention and Classification Report

Agency: Millard County (Utah). Registrar of Vital Statistics (Hinckley Precinct) (1531)

, UT

Records Officer: _____

09972	*Burial, removal, and cremation permits
83474	*Vital statistics correspondence

AGENCY: Millard County (Utah). Registrar of Vital Statistics (Hinckley Precinct)

SERIES: 9972

3

TITLE: Burial, removal, and cremation permits

DATES: 1932-1944.

ARRANGEMENT: Chronological.

DESCRIPTION:

Information recorded on these printed certificates includes the permit number, name of the undertaker, the name of the deceased, the date of death, the place of death, sex, color (race), place where born, age at time of death, place of interment, date of interment, name of cemetery sexton, and the signature of the local vital statistics registrar.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These are historical records with vital statistics information.

They should be kept permanently.

PRIMARY DESIGNATION:

Public

AGENCY: Millard County (Utah). Registrar of Vital Statistics (Hinckley Precinct)

SERIES: 83474

3

TITLE: Vital statistics correspondence

DATES: i 1934-1944.

ARRANGEMENT: none

DESCRIPTION:

This is a small, loose collection of correspondence to and from the Hinckley Precinct local registrar for vital statistics. It contains copies of form letters, brochures, pamphlets, laws, instructions on the filing of birth and death certificates, and draft copies of birth and death certificates.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 03/1989

FORMAT MANAGEMENT:

Paper: Retain in Office for 4 years and then destroy.

APPRAISAL:

These records are OBSOLETE and SHOULD BE DESTROYED.