

Retention and Classification Report

Agency: Department of Social Services. Office of Community Operations. District 2B (1590)

2835 South Main
South Salt Lake, UT 84115

Records Officer: _____

04160 *Executive correspondence

AGENCY: Department of Social Services. Office of Community Operations. District 2B

SERIES: 4160

1

TITLE: Executive correspondence

DATES: 1987-1990.

ARRANGEMENT: Chronological

DESCRIPTION:

These records document the operations of the the Utah Governor's Council for people with Disabilities. The information gives the history of the activities and accomplishments of the Division in serving Utah's disabled population. Information includes correspondence relating to the various programs conducted by the agency and its overall operations from the perspective of the Executive Director.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).
Administrative Based on General Retention Schedule 1 Item 21, 1988.

PRIMARY DESIGNATION:

Public