

Retention and Classification Report

Agency: Salt Lake City School District (Utah). Roosevelt Jr. High School (1600)

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Records Officer: _____

01866	*Attendance and scholarship records
29981	*Permanent grade sheets
26507	*Student Permanent Record Cards

AGENCY: Salt Lake City School District (Utah). Roosevelt Jr. High School

SERIES: 1866

3

TITLE: Attendance and scholarship records

DATES: 1918-1937.

ARRANGEMENT: Alphabetical by student name.

DESCRIPTION:

This information includes each student's name, date of birth, parents or guardians; date student entered and exited the school and the number of days in attendance.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Student history, GRS-1499.

AUTHORIZED: 08-01-2013

FORMAT MANAGEMENT:

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has permanent historical value as documentation of operation of the school, as well as genealogical value because of the information it contains about individuals.

PRIMARY DESIGNATION:

Private	Records in this series contain private information, such as birth dates and academic evaluations, about individuals under the age of 21. This information is considered private for 100 years. (Utah Code 63G-2-310)
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SECONDARY DESIGNATION(S):

Public.	Private information about individuals under the age of 21 is considered public after 100 years. (Utah Code 63G-2-10)
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REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 12/2021.

AGENCY: Salt Lake City School District (Utah). Roosevelt Jr. High School

SERIES: 29981

1

TITLE: Permanent grade sheets

DATES: 1960-1966.

ARRANGEMENT: Chronological by school year and semester, thereunder by class subject and grade.

DESCRIPTION:

These records document students ' academic performance.
Information includes final grades, supplemental grade changes,
Master's theses and Ph.D. dissertations, graduation, and related
records.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to
weed.

APPRAISAL:

These records have historical value(s).
This series has permanent historical value as representative
documentation of student evaluation procedures used in public
schools in the 1960s.

PRIMARY DESIGNATION:

Private	Records in this series contain private information, specifically academic evaluations, for individuals under the age of 21. This information is considered private for 100 years. (Utah Code 63G-2-310)
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REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 12/2021.

AGENCY: Salt Lake City School District (Utah). Roosevelt Jr. High School

SERIES: 26507

1

TITLE: Student Permanent Record Cards

DATES: 1927-1974.

ARRANGEMENT: Alphabetical by student name.

DESCRIPTION:

Student records document student names, parents or guardian, birth date, address, achievement, advisor or teacher, and promotion.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have fiscal value(s).

These records document the activities of students in the Salt Lake City public school system.

PRIMARY DESIGNATION:

Exempt The federal Family Educational Rights and Privacy Act (FERPA) governs access to educational records.

SECONDARY DESIGNATION(S):

Private. Record may be accessed by the subject of the record.