

Retention and Classification Report

Agency: West Jordan (Utah). Sexton (1619)

, UT

Records Officer: _____

84636 *Cemetery records

AGENCY: West Jordan (Utah). Sexton

SERIES: 84636

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TITLE: Cemetery records

DATES: 1885-1981.

ARRANGEMENT: Alphabetical by first letter of surname

DESCRIPTION:

These records contain information regarding the purchase of grave sites and location of individual burials of the cemetery. Information includes grave sites given by lot, plat, and block number; plot deeds or lot ownership records; perpetual care certificates; financial records of cemetery; and burial records or interment registers. A death record may also be included which will list cause of death, physician, and undertaker of the deceased. May include maps indicating specific locations of plots.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: For records beginning in 1885 through 1981. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1885 through 1981. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, historical, and/or legal value(s). These records have historical, legal and administrative value as documentation of burial of individuals along with ownership and perpetual care of cemetery lots.

PRIMARY DESIGNATION:

Public