

## Retention and Classification Report

**Agency:** West Jordan (Utah). Sexton (1619)

, UT

**Records Officer:** \_\_\_\_\_

84636 \*Cemetery records

**AGENCY:** West Jordan (Utah). Sexton

**SERIES:** 84636

3

**TITLE:** Cemetery records

**DATES:** 1885-1981.

**ARRANGEMENT:** Alphabetical by first letter of surname

**DESCRIPTION:**

These records contain information regarding the purchase of grave sites and location of individual burials of the cemetery.

Information includes grave sites given by lot, plat, and block number; plot deeds or lot ownership records; perpetual care certificates; financial records of cemetery; and burial records or interment registers. A death record may also be included which will list cause of death, physician, and undertaker of the deceased. May include maps indicating specific locations of plots.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently.

Microfilm master: For records beginning in 1885 through 1981.  
Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1885 through 1981.  
Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

These records have historical, legal and administrative value as documentation of burial of individuals along with ownership and perpetual care of cemetery lots.

**PRIMARY DESIGNATION:**

Public