

## Retention and Classification Report

**Agency:** District Court (Fifth District : Iron County) (1690)

40 North 100 East  
Cedar City, UT 84720  
435-586-4801

**Records Officer:** \_\_\_\_\_

17478	*Administrator's, executor's and guardian's record book
26660	*Alien Record book
26667	*Citizenship certificate stubs
18195	Civil case files
18194	*Civil case index
18187	*Civil registers of actions
18219	Criminal case files
26629	*Criminal registers of actions
26662	*Declaration of intention record book
17475	*Estate settlement record book
83755	Inheritance tax liens registers
26633	*Judgment dockets
18190	*Judgment record books
21877	*Land claim register
01390	*Minute books
26661	*Naturalization petition book
26645	Probate case files
26659	*Probate index
01124	*Probate record books
18218	*Probate registers of actions
26663	*Will record book
29880	*Wills deposited for safekeeping

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 17478

3

**TITLE:** Administrator's, executor's and guardian's record book

**DATES:** 1886-1899.

**ARRANGEMENT:**

**DESCRIPTION:**

Record book with three sections of preprinted forms. One section for administrators showing appointment of administrators, appointment of appraisers, time for hearing petition, etc. One section for executors showing proof of will, admission of will, probate of will, etc. One section for guardians showing oaths, appointment, etc. Probably a category of probate record books.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently and then microfilm.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26660

3

**TITLE:** Alien Record book

**DATES:** 1904-1905.

**ARRANGEMENT:** Chronological by application date.

**DESCRIPTION:**

Comprised of one book that contains federal forms filled out by both the applicant and a witness as part of the naturalization process. These books contain completed federal naturalization forms. These petitions are filed by individuals declaring their intention to become U.S. citizens and who have met the residency requirements to make formal application for U.S. citizenship. A petition is the final step in becoming a United State citizen. It includes the the individual's name, residence, occupation, birth date and place; the place emigrated from; date and place of arrival, and vessel name; date and court of declaration of intention; spouse's name, birthplace, and residence; children's names, birth dates, birthplaces, and residences; and any previous applications filed. Also included are the affidavits of two witnesses, the oath of allegiance, and a court order admitting the person to citizenship.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently.

**APPRAISAL:**

These records have historical value(s).

Comprised of a record book containing federal naturalization forms that document the application process for individuals naturalizing in the court.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26667

3

**TITLE:** Citizenship certificate stubs

**DATES:** 1917-1928.

**ARRANGEMENT:** Numerical by certificate number.

**DESCRIPTION:**

This series contains stubs for certificates of citizenship issued by the court to newly naturalized citizens. The court clerk was responsible for sending the federal Bureau of Immigration and Naturalization a duplicate of the certificate, "and to make and keep on file in his office a stub for each certificate so issued by him, whereon shall be entered a memorandum of all the essential facts set forth in such certificate." The preprinted stub forms were in volumes issued by the Bureau of Naturalization.

The essential facts included both filing information and personal history data: certificate number; name; age; declaration of intention filing data; petition for citizenship filing data; name, age, and residence of wife; names, ages, and residences of minor children; date of order admitting to citizenship with volume and page recorded; and signature of holder.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

These records provide detailed information on Iron county immigrants.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26667

**TITLE:** Citizenship certificate stubs

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18195

3

**TITLE:** Civil case files

**DATES:** 1896-

**ARRANGEMENT:** Numerical by case number.

**DESCRIPTION:**

These case files from the Fifth District Court in Iron County document the legal process and the administration of justice in conjunction with a civil proceeding for the determination of a controversy between parties wherein rights are enforced or protected, or wrongs are prevented or redressed. Included are all cases which cannot legally be called "criminal cases." Records and documents pertaining to a particular action are filed together by the court clerk, who is required by the Rules of Civil Procedure to file pleadings and other legal papers. Collectively they constitute the case file.

**RETENTION:**

Retain

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: For records beginning in 1896 through 1955. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

Paper: For records beginning in 1956 and continuing to the present. Retain in Office permanently or until microfilmed.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18195

**TITLE:** Civil case files

(continued)

**APPRAISAL:**

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an action may well extend beyond their immediate administrative use.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18194

4

**TITLE:** Civil case index

**DATES:** 1896-1925.

**ARRANGEMENT:** Alphabetical by surname.

**DESCRIPTION:**

This series contains civil case alphabetic indexes created by the Court, to record the names of the parties involved in civil actions and provide assigned case numbers, facilitating clerical management of and access to the case files. The index contains plaintiff name, defendant name, register of action page number, and case file number (docket number).

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

This disposition is based on the 1993 records retention policy of the Utah Judicial Council (in UCA, Utah Court Rules Annotated, Appendix F), which has remained unchanged since the 1980 issue of the state Records Retention Schedule (Utah State Archives and Records Services, Department of Finance, 1980, page 1). The indexes have historical, administrative, and legal value and facilitate access to the permanent civil, criminal and probate case files which provide documentation about individuals, legal procedure, court history and functions, and other topics useful to legal researchers and historians.



**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18194

**TITLE:** Civil case index

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18187

4

**TITLE:** Civil registers of actions

**DATES:** 1896-1990.

**ARRANGEMENT:** Numerical by case number.

**DESCRIPTION:**

Civil cases document the legal process and the administration of justice in conjunction with civil proceedings for the determination of a controversy between parties wherein rights are enforced or protected, or wrongs are prevented or redressed. Records and documents pertaining to a particular civil action are filed together by the court clerk and collectively these documents constitute the case file. As these records or actions are filed, the clerk enters them in the registers which comprise this series. The clerk is required as documents enter the case file to make a notation that shows "the nature of each paper filed or writ issued and the substance of each order or judgment of the court and of the returns showing execution of process. The notation of an order or judgment shall show the date the notation is made. When trial by jury has been properly demanded or ordered the clerk shall enter the word "jury" on the page assigned to that action [UCA 79 (b) (2)]."

A register of actions may contain the following entries for each civil case: name of the attorney for plaintiff and defendant, name of the judge presiding over the case, petitions, complaints, summons, answers to summons, orders from the court, assignment of judges, exhibits, judgment, findings and conclusions, costs, decrees, requests by attorneys for instructions to the jury, verdict, motions for cross complaints or new trials, amendments to previous answers and disclaimers.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18187

**TITLE:** Civil registers of actions

(continued)

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

This disposition is based on the legal and historical value of the REGISTERS OF ACTIONS. The court clerk is required by law [UCA X, (79) (a)] to keep a register of actions that functions as a chronological list of papers filed and fees paid which relate to individual civil actions.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18219

3

**TITLE:** Criminal case files

**DATES:** 1896-

**ARRANGEMENT:** Numerical by case number.

**DESCRIPTION:**

Case files are made up of the various documents filed with the Fifth District Court in Iron County pertaining to each specific case. The records usually contain information such as the case number, and the names of the defendants, counsel, jurors, and witnesses. The case file may include complaints, indictments, subpoenas, verdicts, warrants of arrest, execution or confinement, warrant returns, affidavits, orders, judgments, appeal notices. Files rarely include transcripts of testimony.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: For records beginning in 1896 through 1955. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

Paper: For records beginning in 1955 and continuing to the present. Retain in Office permanently or until microfilmed.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18219

**TITLE:** Criminal case files

(continued)

**APPRAISAL:**

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an action may well extend beyond their immediate administrative use.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26629

3

**TITLE:** Criminal registers of actions

**DATES:** 1896-1990.

**ARRANGEMENT:** Numerical by case number, thereunder chronological by date.

**DESCRIPTION:**

Records and documents pertaining to a particular civil, criminal or probate action are filed together by the court clerk and collectively these documents constitute the case file. As these records or actions are filed, the clerk enters them in the registers which comprise this series.

A register of actions may contain the following entries for each case: name of the attorney for plaintiff and defendant, name of the judge presiding over the case, petitions, complaints, summons, answers to summons, orders from the court, assignment of judges, exhibits, judgment, findings and conclusions, costs, decrees, requests by attorneys for instructions to the jury, verdict, motions for cross complaints or new trials, amendments to previous answers, disclaimers, bonds, and inventories.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

This disposition is based on the legal and historical value of the District Court REGISTERS OF ACTIONS. The court clerk is required by law [UCA X, (79) (a)] to keep register of actions that functions as a chronological list of papers filed and fees paid which relate to individual actions.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26629

**TITLE:** Criminal registers of actions

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26662

3

**TITLE:** Declaration of intention record book

**DATES:** 1907-1929.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

To become a citizen of the United States, an individual normally filed a "declaration of intention to become a citizen" at least two years prior to applying for citizenship. The next step was the naturalization hearing at which the candidate and witnesses either made oral statements or filed written petitions and affidavits attesting to the applicant's character, worthiness to become a citizen, and the validity of statements made to the court. If the judge found the applicant eligible to become a citizen, an oath was administered and the individual renounced his former citizenship. At this point a certificate of citizenship was issued documenting the fact. These volumes contain recorded copies of the declarations of individuals' intentions to later become United States citizens and to renounce current citizenship. The first forms contain little more than the declarant's name and native country, but forms after 1906 contain more detailed information about both the individual and his family.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

These records provide detailed information on Iron county immigrants.



**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26662

**TITLE:** Declaration of intention record book

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 17475

3

**TITLE:** Estate settlement record book

**DATES:** 1889-1900.

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

Pre-printed forms regarding estate settlement (12 June 1889-14 April 1900) and property sales (8 June 1889-9 January 1900). Begun in the Iron County Probate Court and continued under the 5th District Court for Iron County.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 83755

4

**TITLE:** Inheritance tax liens registers

**DATES:** i 1917-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

The district court clerk registers the estate settlements showing the heirs, devisees, or grantees, and their relationship to the deceased. This settlement was then assessed for tax purposes. Appraisal of property is included and the executor or administrator is named. If any real estate was subject to lien the lien was also registered.

**RETENTION:**

Permanent. Retain for 1 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26633

3

**TITLE:** Judgment dockets

**DATES:** 1896-1990.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

This series contains the Judgment Dockets produced by the 5th District Court in Iron County. Dockets function as an agenda for the proceedings of the court, written in abstract or brief form to act as a record of the action relative to each case. The docket generally contains the following information: Plaintiff, Defendant, Nature of the Case, Attorneys for the Plaintiff and Defendant, Case Number, Date and Nature of each action taken in the case, any applicable fees for the action, along with the judge's disposition of the case.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

This series is historically valuable since it provides access to the case files and all court proceedings.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18190

3

**TITLE:** Judgment record books

**DATES:** 1919-1961.

**ARRANGEMENT:** Chronological by filing date.

**DESCRIPTION:**

This series contains judgment record books kept by the 5th District Court in Iron County. The text of judgments rendered in court cases are recorded in these volumes. These records function as a reference source for all final judgments made by the court in civil matters. Included are findings of fact, conclusions of law, and the decree or judgment. Recorded information includes the names of the parties involved, date, a summary of the case and findings, decisions rendered, and the names of officials. A case number is recorded in some instances.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18190

**TITLE:** Judgment record books

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 21877

3

**TITLE:** Land claim register

**DATES:** 1910-1911.

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

Land claims for the city of Modena.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical, and/or legal value(s).

These are historical records from 1910-1911 for the city of Modena, UT.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 1390

4

**TITLE:** Minute books

**DATES:** 1896-1988.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

Minute books contain the documentation of daily proceedings of the court but are not transcripts of court cases. Business matters include court site and officers present, jury selection, judicial appointments, expense claims, as well as entries noting the day's proceedings on various cases. A typical case will span multiple dates and will include an indictment or indication of the filed complaint, procedural issues, presentation of the case, witnesses' names, the verdict, and precise sentencing or settlement.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

Paper: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

Disposition is based on the value of these records in understanding all actions associated with the case files of the court.

**PRIMARY DESIGNATION:**

Public



**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 1390

**TITLE:** Minute books

(continued)

**SECONDARY DESIGNATION(S):**

Exempt.

UCA 78-30-15 (2008). As of 1 July 1999, adoptions become public after 100 years; until then they are sealed and only obtainable through the court. These books include occasional reference to adoptions.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26661

3

**TITLE:** Naturalization petition book

**DATES:** 1915-1928.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

In order to obtain citizenship, immigrants were required to file naturalization petitions with the court. A petition for naturalization required a previous declaration of intention to become a citizen and then a waiting period. Petitions of naturalization contain the petitioner's name, place of residence, occupation, birth date and place, date of immigration, port and vessel, of arrival, a statement of allegiance to the United States government, and evidence of filing a declaration of intention to become a citizen. In most cases the declaration of intention or evidence of it is attached to the naturalization petitions. This series also includes lists of petitions granted or denied.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

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Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

These records provide detailed information on Iron county immigrants.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26661

**TITLE:** Naturalization petition book

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26645

3

**TITLE:** Probate case files

**DATES:** 1895-

**ARRANGEMENT:** Numerical by case number.

**DESCRIPTION:**

Case files involving the estates of deceased persons and the guardianship of minors and the incompetent. Adoptions, incorporations or dissolutions (turn of the century) and name changes might also appear.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: For records beginning in 1895 through 1955. Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

Paper: For records beginning in 1956 and continuing to the present. Retain in Office permanently or until microfilmed.

**APPRAISAL:**

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. Because they enforce or protect private rights and prevent or redress private wrongs, the value of the judge's decrees and final judgments to parties in

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26645

**TITLE:** Probate case files

(continued)

the action may well extend indefinitely.

**PRIMARY DESIGNATION:**

Public

**SECONDARY DESIGNATION(S):**

Exempt. Judicial records are public unless restricted under rules of civil procedure (UCA 63G-2-301-[1][f]). Included are custody proceedings, guardianship files, minutes, & probate records. Wills are generally

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26659

3

**TITLE:** Probate index

**DATES:** 1899-1924.

**ARRANGEMENT:** Alphabetical by surname.

**DESCRIPTION:**

One index book that covers early cases from the court.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

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Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

These records provide detailed information on Iron county immigrants.

**PRIMARY DESIGNATION:**

Public

**SECONDARY DESIGNATION(S):**

Exempt. UCA 78-30-15 (2008). As of 1 July 1999, adoptions become public after 100 years; until then they are sealed and only obtainable through the court. This book include occasional reference to adoptions.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 1124

4

**TITLE:** Probate record books

**DATES:** i 1899-1964.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

Probate record books contain details of proceedings in estate and guardianship cases. Personal name change cases may also appear. For deceased persons, the will, appraisals and inventories, and the settlements are recorded. For guardianships, the appointment of a guardian and frequently an account of some property are noted. Adoption records give the full order of adoption, often with statements from both the natural and adoptive parents or a social service agency detailing circumstances of the adoption.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

Paper: Retain in State Archives permanently and then microfilm.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

Disposition based on the value of these records in fully documenting probate proceedings in the court as well as the valuable information they contain related to socioeconomic and family data.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 1124

**TITLE:** Probate record books

(continued)

**PRIMARY DESIGNATION:**

Public

**SECONDARY DESIGNATION(S):**

Exempt.

UCA 78-30-15 (2008). As of 1 July 1999, adoptions become public after 100 years; until then they are sealed and only obtainable through the court. These books include occasional reference to adoptions.



**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18218

3

**TITLE:** Probate registers of actions

**DATES:** 1908-1990.

**ARRANGEMENT:** Numerical by case number, thereunder chronological by date.

**DESCRIPTION:**

Probate registers of action list each action taken in the cases presented to the probate division of the Fifth District Court in Iron County. In addition to handling the estates of deceased persons, the probate division also deals with adoptions, guardianships, and insanity and incompetency cases. The court is responsible for adjudicating and conveying ownership of town site lands (Utah Code, 57-7-19, 1953). Occasionally, the court handles name changes and inquests regarding the cause of a death. In each case the probate register indicates the name or names of the individuals involved, the kind of case, and the name of the petitioner's attorney, followed by a list of each action taken in the case and the date that action was taken.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

Disposition based on the value of these records in fully documenting probate proceedings in the court as well as the valuable information they contain related to socioeconomic and family data.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 18218

**TITLE:** Probate registers of actions

(continued)

**PRIMARY DESIGNATION:**

Public

**SECONDARY DESIGNATION(S):**

Exempt.

UCA 78-30-15 (2008). As of 1 July 1999, adoptions become public after 100 years; until then they are sealed and only obtainable through the court. These books include occasional reference to adoptions.

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 26663

3

**TITLE:** Will record book

**DATES:** 1871-1924.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

Series is comprised of one will record book that was started in the territorial probate court of Iron County. After statehood the record was maintained by the clerk of the Iron County District Court until 1924. Content includes handwritten wills presented to the clerk of the court by residents of the county.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

Disposition based on the value of these records in researching wills, which the court apparently didn't keep.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 29880

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**TITLE:** Wills deposited for safekeeping

**DATES:** 1890-2017.

**ARRANGEMENT:** Alphabetical.

**DESCRIPTION:**

These original wills were deposited by individuals with district courts for safekeeping, as per Utah Code 75-2-901 (2016). Wills are legal instruments which divide an individual's possessions and assets among his/her beneficiaries and include information concerning the executor of the estate, as well as the signatures of witnesses and attorneys involved. A will may be divided into several sections and cover a variety of topics regarding the estate.

**RETENTION:**

Retain permanently

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

**APPROVED:** 04/2008. Utah Court Retention Schedule (A)(6)(f) (2008).

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year and then transfer to State Records Center. Retain in State Records Center for 49 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have administrative, and/or legal value(s).

**AGENCY:** District Court (Fifth District : Iron County)

**SERIES:** 29880

**TITLE:** Wills deposited for safekeeping

(continued)

**PRIMARY DESIGNATION:**

Private Utah Code 63G-2-302 (1)(b), (2)(b), and 2(d)(2018)

**SECONDARY DESIGNATION(S):**

Public. Utah Code 63G-2-310 (2008)