

## Retention and Classification Report

**Agency:** District Court (Sixth District : Piute County) (1693)

550 North Main  
P.O. Box 99  
Junction, UT 84740  
435-577-2433

**Records Officer:** \_\_\_\_\_

27630	Civil Cases Index
18222	Civil and criminal case files
18223	Judgment record books
06107	Judgment records index
18227	Minutes
18315	Probate case files

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 18222

3

**TITLE:** Civil and criminal case files

**DATES:** 1896-

**ARRANGEMENT:** numerical by case number

**DESCRIPTION:**

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

**APPROVED:** 09/2009

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: Retain in Office permanently.

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s). Historic court records provide information about individuals and about legal processes. Civil cases include divorces and ownership issues. Civil judgments may be of longstanding relevance, particularly judgments on water rights issues.

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 18222

**TITLE:** Civil and criminal case files

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 27630

3

**TITLE:** Civil Cases Index

**DATES:** 1896-

**ARRANGEMENT:**

**DESCRIPTION:**

This index is a book used to keep a record of plaintiff, defendant and case number.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

**APPROVED:** 06/2008

**FORMAT MANAGEMENT:**

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
This record provides convenient access to case numbers and names of plaintiffs and defendants to facilitate research.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 18223

3

**TITLE:** Judgment record books

**DATES:** 1896-

**ARRANGEMENT:** unknown

**DESCRIPTION:**

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

**APPROVED:** 09/2009

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 6107

3

**TITLE:** Judgment records index

**DATES:** undated

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently and then microfilm.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 18227

3

**TITLE:** Minutes

**DATES:** 1896-

**ARRANGEMENT:** chronological

**DESCRIPTION:**

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

**APPROVED:** 09/2009

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 18315

3

**TITLE:** Probate case files

**DATES:** 1896-

**ARRANGEMENT:** Numerical by case number.

**DESCRIPTION:**

Probate case files from the 6th District Court in Piute County primarily involve the probate of estates for deceased persons and guardianship for minors and incompetent persons. Probate is judicial oversight of property in transition. Probate of estates is the process by which a deceased person's property is identified and maintained, his debts and taxes paid, and then remaining property distributed to beneficiaries as specified in a will or as required by law for persons who die intestate (without a will). In guardianship cases probate is the establishment of a guardian for minors or incompetent adults who hold property that needs management. In addition to probate these case files also include name changes and some adoptions.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

**APPROVED:** 09/2009

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

Paper: Retain in Office permanently.



**AGENCY:** District Court (Sixth District : Piute County)

**SERIES:** 18315

**TITLE:** Probate case files

(continued)

**APPRAISAL:**

These records have historical value(s).