Retention and Classification Report

Agency: District Court (Eighth District : Uintah County) (1703)

920 East Highway 40
Vernal, UT 84078
435-789-0564

Records Officer: _____

14195	Adoptions
14196	Civil case files
27736	Civil case indexes
14197	Criminal case files
30481	Draft case transcripts
14198	Probate case files
29152	Probate record books

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14195 3
TITLE: Adoptions
DATES: 1899-
ARRANGEMENT: Numerical by case file number.
DESCRIPTION:

Case files involving the adoption of minor children in the Eighth District Court in Uintah County.

RETENTION:

Permanent. Retain for 50 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

APPROVED: 11/2003

FORMAT MANAGEMENT:

Paper: Retain in Office for 9 years and then transfer to State Records Center. Retain in State Records Center for 41 years and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an action may well extend beyond their immediate administrative use.

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14195
TITLE: Adoptions

(continued)

PRIMARY DESIGNATION:

Exempt CJA 4-202 Adoptions are sealed for 100 years.

SECONDARY DESIGNATION(S):

Public

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14196 3
TITLE: Civil case files
DATES: 1890-
ARRANGEMENT: Numerical by case number.
DESCRIPTION:

This series contains civil case files (including divorce) from the district court in Uintah county. A probate index and a probate Register of Action (both out of context) can be found at the end of accession number 137746; probate case files were also filmed with the civil on reel 137768.

RETENTION:

Permanent. Retain for 50 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office for 20 years and then transfer to State Records Center. Retain in State Records Center for 30 years and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an action may well extend beyond their immediate administrative use.

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14196
TITLE: Civil case files

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 27736 3
TITLE: Civil case indexes
DATES: ca. 1900-1916, 1954-1990
ARRANGEMENT: Alphabetical by first letter of plaintiff or defendant surname.
DESCRIPTION:

This series contains volumes indexing civil cases handled by the court.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

This series has permanent administrative value as a primary tool for accessing the civil case files, which are themselves permanent records of historical and legal value.

PRIMARY DESIGNATION:

Public

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14197 3
TITLE: Criminal case files
DATES: 1896-
ARRANGEMENT: Numerical by case file number.
DESCRIPTION:

This series contains criminal case files from the district court in Uintah county.

RETENTION:

Permanent. Retain for 50 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series are authorized by the Administrative Office of the Courts.

APPROVED: 09/2009

FORMAT MANAGEMENT:

Paper: Retain in Office for 20 years and then transfer to State Records Center. Retain in State Records Center for 30 years and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an action may well extend beyond their immediate administrative use.

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14197
TITLE: Criminal case files

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 30481 3
TITLE: Draft case transcripts
DATES: 1902-1947
ARRANGEMENT: Chronological by case date.
DESCRIPTION:

These are original shorthand versions of case transcripts.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Agency history records, GRS-1723.

AUTHORIZED: 11-28-2018

FORMAT MANAGEMENT:

Paper: For records beginning in 1902 through 1947. Retain in Office permanently or until administrative need ends and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

The records in this series have permanent historical value as documentation of civil, criminal, and probate cases.These records show the process of using shorthand to record the proceedings of a case.

PRIMARY DESIGNATION:

Public — This series is primarily classified as Public.

SECONDARY DESIGNATION(S):

Private. — The secondary classification is Private: This series may contain information about adoptions, which is restricted for 100 years under the provisions of UCA 78b-6-141.

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14198 3
TITLE: Probate case files
DATES: 1888-
ARRANGEMENT: Numerical by case number.
DESCRIPTION:

Files involving the formal and informal distribution of estates according to intestate succession, wills, and codicils. Also includes adoptions and guardianships. A single register of actions and its index for probate is found with the civil film and some probate files were also filmed with a roll of civil cases.

RETENTION:

Permanent. Retain for 50 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office for 30 years and then transfer to State Records Center. Retain in State Records Center for 20 years and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Case files have legal and administrative value to the court through dismissal or satisfaction of the final judgment. They enforce or protect private rights and prevent or redress private wrongs. The value of the judge's decrees and final judgments to parties in an

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 14198
TITLE: Probate case files

(continued)

action may well extend beyond their immediate administrative use.

PRIMARY DESIGNATION:

Public

AGENCY: District Court (Eighth District : Uintah County)

SERIES: 29152 3
TITLE: Probate record books
DATES: ca. 1896-
ARRANGEMENT: Chronological by recording date.
DESCRIPTION:

This series contains transcriptions of documents issued by the court in probate matters. Included are such documents as orders, decrees, and notices. The records were created and maintained by the court clerk, as required by statute to "keep a 'probate record book,' properly indexed, in which shall be recorded all wills, bonds, letter of administration, letters testamentary, and all other paper and orders of the court required by law to be recorded" (Revised Statutes of Utah, 1898, Title 12, ch. 7, section 601, page 220).

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The records in this series have permanent historical value as documentation of settlement of probate matters and the business handled by the court. These records have considerable value for genealogists.

PRIMARY DESIGNATION:

Public

SECONDARY DESIGNATION(S):

Controlled. This series contains records of adoptions, which are restricted for 100 years in accordance with Utah Code 78B-6-141.