

# Retention and Classification Report

**Agency:** Carbon County (Utah). County Sheriff (1765)

240 West Main  
Price, UT 84501

**Records Officer:** \_\_\_\_\_

25886 \*Criminal investigations  
84953 Jail booking files

**AGENCY:** Carbon County (Utah). County Sheriff

**SERIES:** 25886

1

**TITLE:** Criminal investigations

**DATES:** 1980-2016.

**ARRANGEMENT:** Numerical by case number

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

**PRIMARY DESIGNATION:**

Protected

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2016.

**AGENCY:** Carbon County (Utah). County Sheriff

**SERIES:** 84953

3

**TITLE:** Jail booking files

**DATES:** i 1954-

**ARRANGEMENT:** Numerical by booking number

**DESCRIPTION:**

These are records of prisoners confined in the county jail. They include the prisoner's name, alias, sheriff's office number, booking number, offense, address, arresting officer's name, date committed, term of sentence, and discharge date.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Mug shot records, GRS-2029.

**AUTHORIZED:** 04-03-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfiche master: Retain in State Archives permanently.

Microfiche duplicate: Retain in Office permanently.

**APPRAISAL:**

These records have administrative value(s).

Disposition based on value of records documenting jail bookings beginning in 1954 for research purposes.

**AGENCY:** Carbon County (Utah). County Sheriff

**SERIES:** 84953

**TITLE:** Jail booking files

(continued)

**PRIMARY DESIGNATION:**

Private