

Retention and Classification Report

Agency: Box Elder County (Utah). Pioneer Care Center (1767)

815 South 200 West
Brigham City, UT 84302

Records Officer: _____

04255 Nursing home deaths monthly reports

AGENCY: Box Elder County (Utah). Pioneer Care Center

SERIES: 4255

4

TITLE: Nursing home deaths monthly reports

DATES: 19943

ARRANGEMENT: Chronological

DESCRIPTION:

These are monthly reports submitted to the Bear River District Health Department for the State Division of Vital Statistics of all deaths occurring at the care center. The report includes name and address of nursing home, date, period covered by the report, date of death, name and age of deceased, name of medical attendant, and name of funeral home or name of person acting as funeral director.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

APPROVED: 09/1990

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year and then destroy.

APPRAISAL:

These records have administrative value(s).

This disposition is based on the needs expressed by the office to determine that reports were submitted.